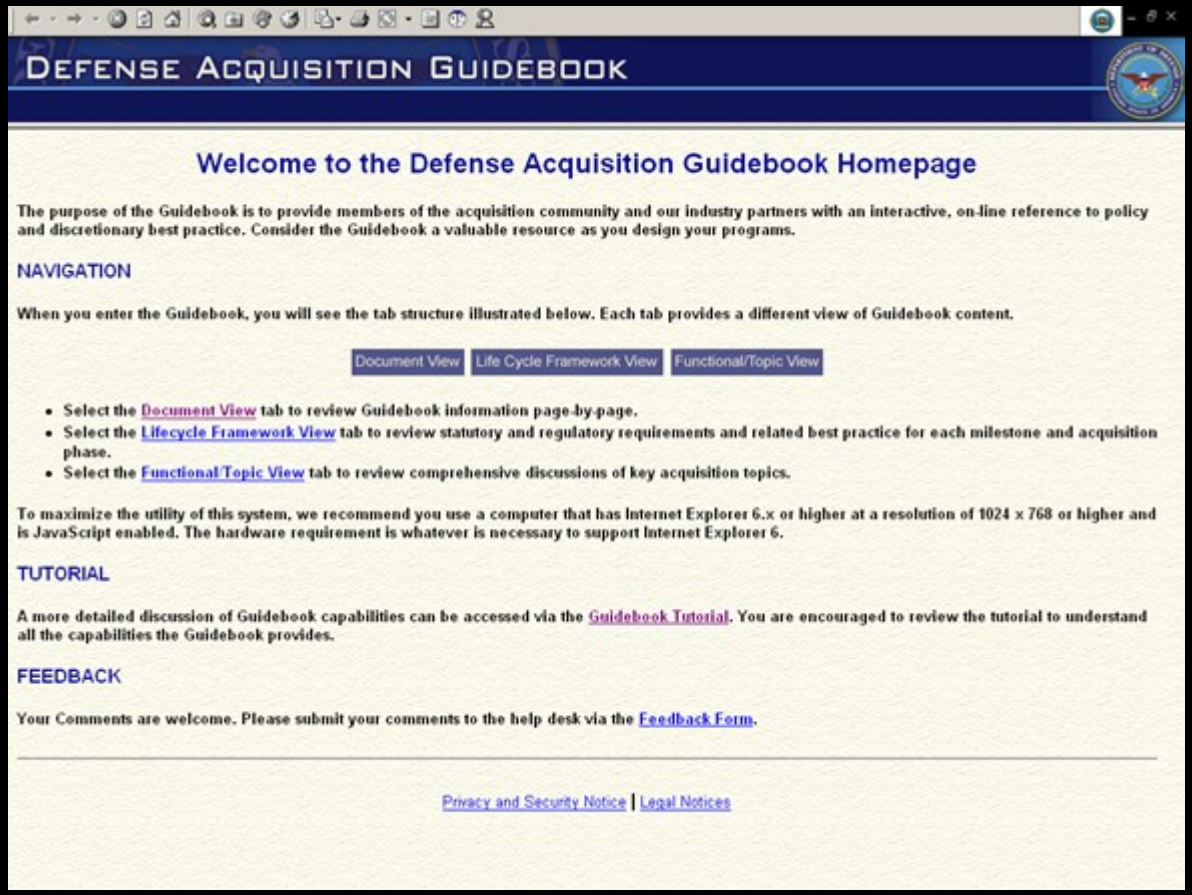
The Defense Acquisition Guidebook (DAG) Tutorial

Quick overview of how to navigate quickly between the various views and features of


DEFENSE ACQUISITION GUIDEBOOK
Welcome to the Defense Acquisition Guidebook Homepage
The purpose of the Guidebook is to provide members of the acquisition community and our industry partners with an interactive, on-line reference to policy and discretionary best practice. Consider the Guidebook a valuable resource as you design your programs.
NAVIGATION
When you enter the Guidebook, you will see the tab structure illustrated below. Each tab provides a different view of Guidebook content.
Document View
Life Cycle Framework View
Functional/Topic View
Select the Document View tab to review Guidebook information page-by-page.
Select the Lifecycle Framework View tab to review statutory and regulatory requirements and related best practice for each milestone and acquisition phase.
Select the Functional/Topic View tab to review comprehensive discussions of key acquisition topics.
To maximize the utility of this system, we recommend you use a computer that has Internet Explorer 6.x or higher at a resolution of 1024 x 768 or higher and is JavaScript enabled. The hardware requirement is whatever is necessary to support Internet Explorer 6.
TUTORIAL
A more detailed discussion of Guidebook capabilities can be accessed via the Guidebook Tutorial. You are encouraged to review the tutorial to understand all the capabilities the Guidebook provides.
FEEDBACK
Your Comments are welcome. Please submit your comments to the help desk via the Feedback Form.
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Using the Tutorial

Quick tips for using this tutorial and the site…

1. The tutorial will open in the PowerPoint Show view in a separate browser window from the Guidebook
2. You can page through the tutorial by using your Page Up (back) or Page Down (advance) keys to go through the tutorial
3. After you are through with the tutorial, you can get back to the Guidebook by simply closing the Tutorial's separate browser window

Using the Tutorial

Setting Resolution: The Defense Acquisition Guidebook is best viewed using a screen resolution setting of 1024 x 768. To check and/or reset your screen setting…

1. Go to the *Start* button on your computer and then click through the following:
   - *Settings*
   - *Control Panel*
   - *Display*

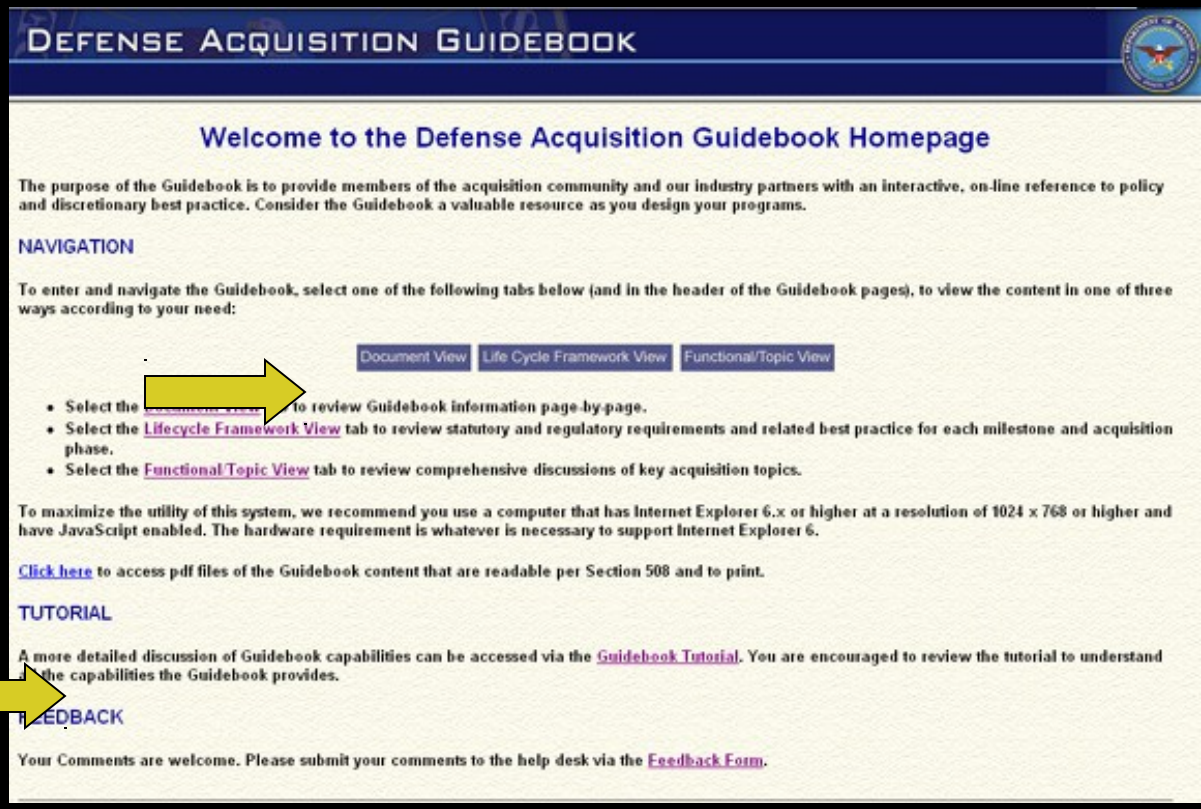
2. When you get to the *Display* menu, click to the *Settings* tab. After this opens note the area the bottom right of this menu is a place to set *Screen Area*

3. Move the *Screen Area* control until you have reached the 1024x768 display setting. Then click *Okay*

4. Your computer will then prompt you to accept the settings and it will then reset your display to the new level

The Guidebook Homepage

- The Guidebook site is designed with a multi-view perspective. Users can link to their desired view by clicking the box links in the center of the
- The homepage also has a quick link to this Guidebook tutorial as well as a place to give us your feedback on the Guidebook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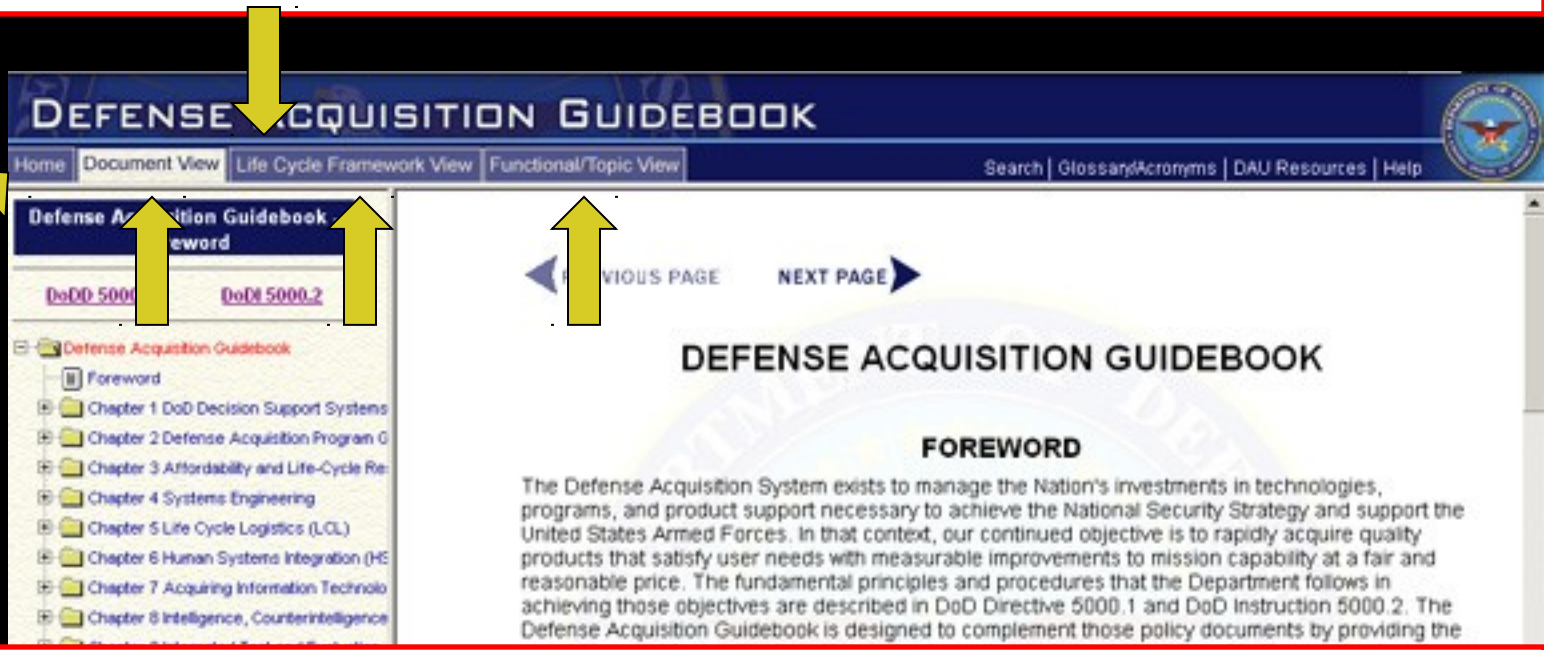
Functional/Topic View
Select the Document View tab to review Guidebook information page-by-page.
Select the Lifecycle Framework View tab to review statutory and regulatory requirements and related best practice for each milestone and acquisition phase.
Select the Functional/Topic View tab to review comprehensive discussions of key acquisition topics.
To maximize the utility of this system, we recommend you use a computer that has Internet Explorer 6.x or higher at a resolution of 1024 x 768 or higher and have JavaScript enabled. The hardware requirement is whatever is necessary to support Internet Explorer 6.
Click here to access pdf files of the Guidebook content that are readable per Section 508 and to print.
TUTORIAL
A more detailed discussion of Guidebook capabilities can be accessed via the Guidebook Tutorial. You are encouraged to review the tutorial to understand the capabilities the Guidebook provides.
FEEDBACK
Your Comments are welcome. Please submit your comments to the help desk via the Feedback Form.

Guidebook Navigation

•When you enter the Guidebook, you will see a common tab structure at the top of each page. Each tab on the left side of the page provides links to different views of the Guidebook's content

•There is also a handy link back to the Guidebook's homepage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Chapter 8 Intelligence, Counterintelligence
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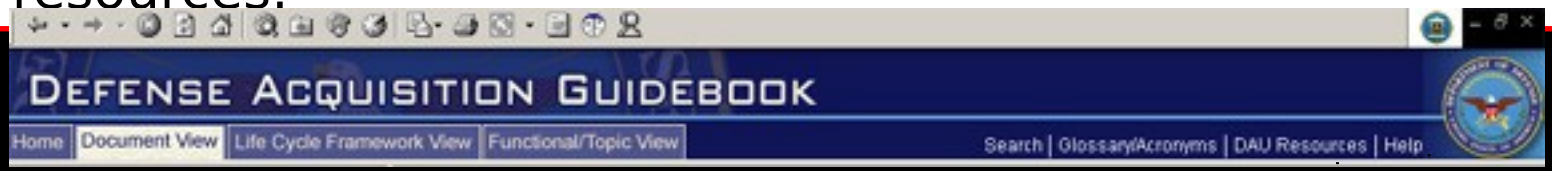
DEFENSE ACQUISITION GUIDEBOOK
FOREWORD
The Defense Acquisition System exists to manage the Nation's investments in technologies, programs, and product support necessary to achieve the National Security Strategy and support the United States Armed Forces. In that context, our continued objective is to rapidly acquire quality products that satisfy user needs with measurable improvements to mission capability at a fair and reasonable price. The fundamental principles and procedures that the Department follows in achieving those objectives are described in DoD Directive 5000.1 and DoD Instruction 5000.2. The Defense Acquisition Guidebook is designed to complement those policy documents by providing the

•Select the Document View tab to review Guidebook information page-by-page
•Select the Life Cycle Framework View tab to review statutory and regulatory requirements and related best practices for each milestone and acquisition phase
•Select the Functional/Topic View tab to review comprehensive discussions of key acquisition topics

Guidebook Navigation

On the top right there are four more tabs to additional handy resources:



Search Guidebook

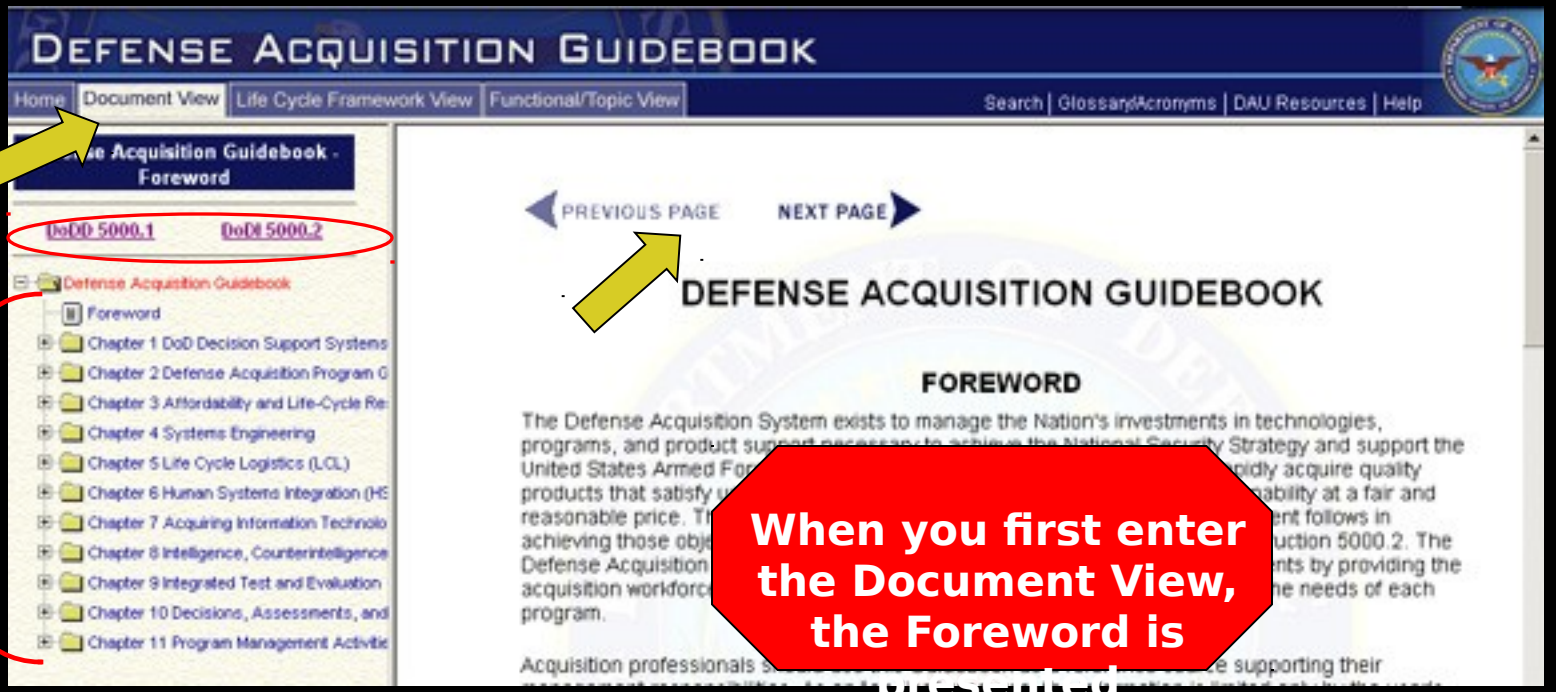
Glossary & Acronyms

DAU Resources

Help

This same navigation bar can be found throughout the Guidebook and is explained more fully later in this presentation

Guidebook Document View: Navigation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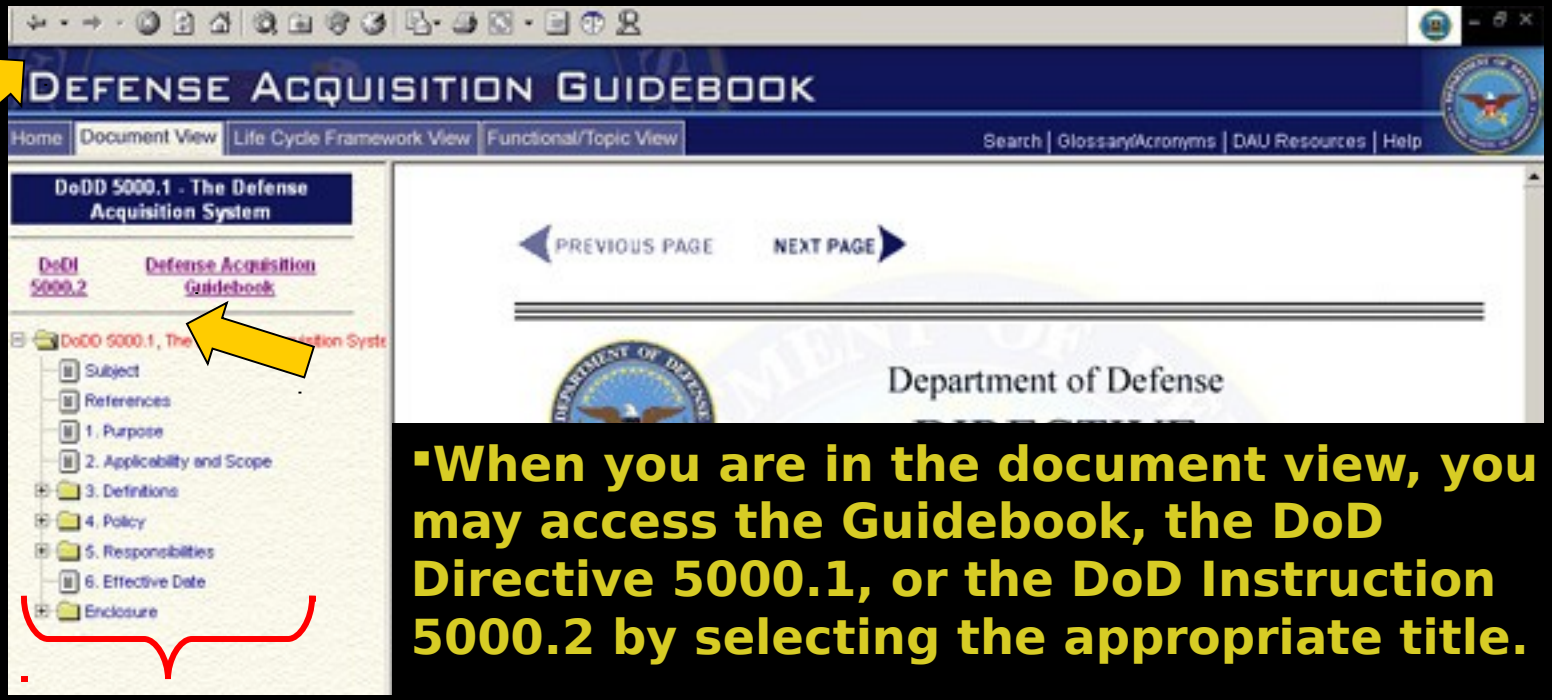
DEFENSE ACQUISITION GUIDEBOOK
FOREWORD
The Defense Acquisition System exists to manage the Nation's investments in technologies,
When you first enter the Document View, the Foreword is presented

- To review the Guidebook document page by page, select the Document view. This view includes information on DoD Directive 5000.1, DoD Instruction 5000.2
- The left navigation displays the chapter index for the Guidebook
- The previous and next page buttons allow navigation by pages

Guidebook Document View: Navigation

A few more navigation tips

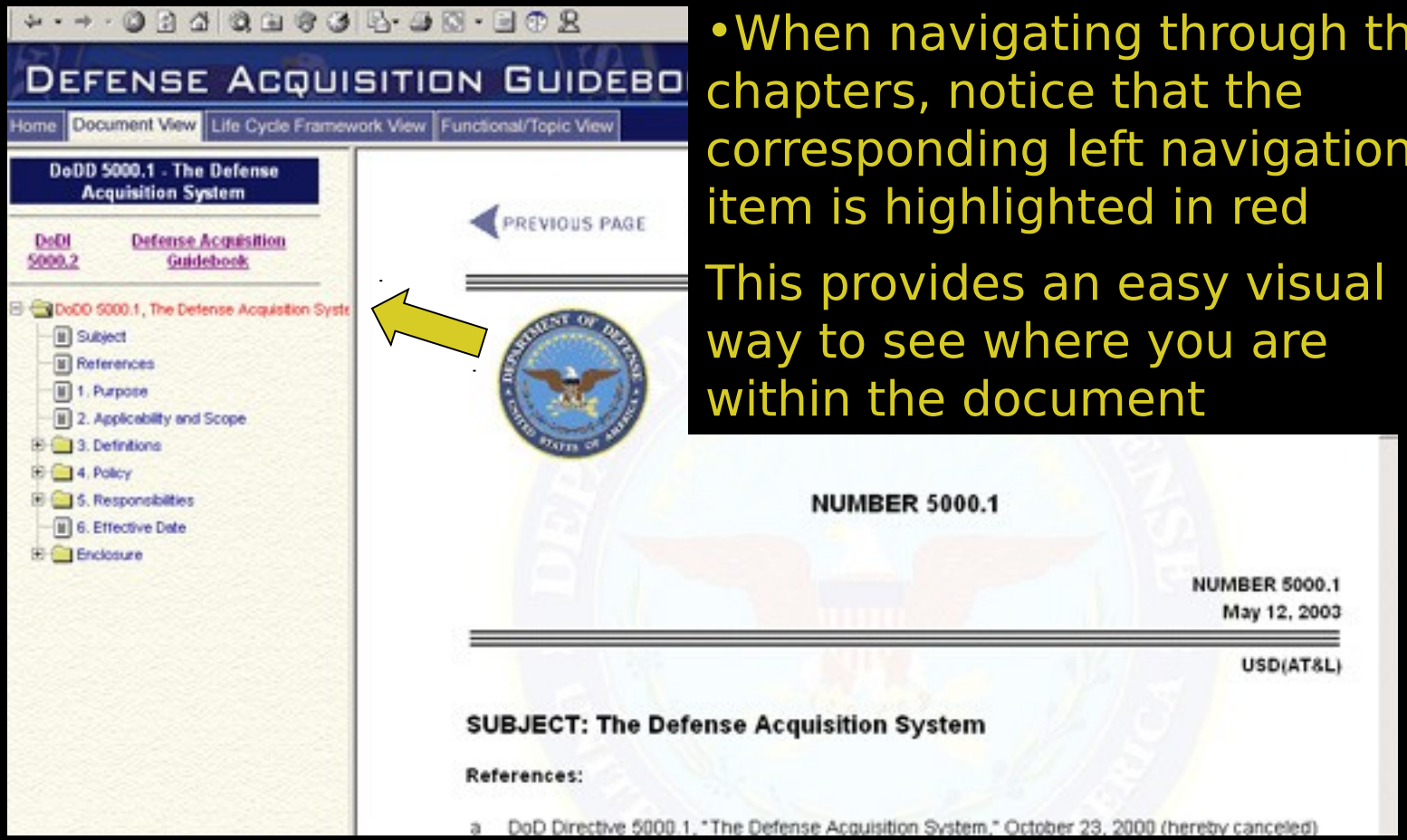
- Besides using th Previous and Next arrows you may use your browser's back/ forward arrow function



- **When you are in the document view, you may access the Guidebook, the DoD Directive 5000.1, or the DoD Instruction 5000.2 by selecting the appropriate title.**
- **To navigate the selected document, click on index in the left frame**

Guidebook Document View: Navigation

A few more navigation tips

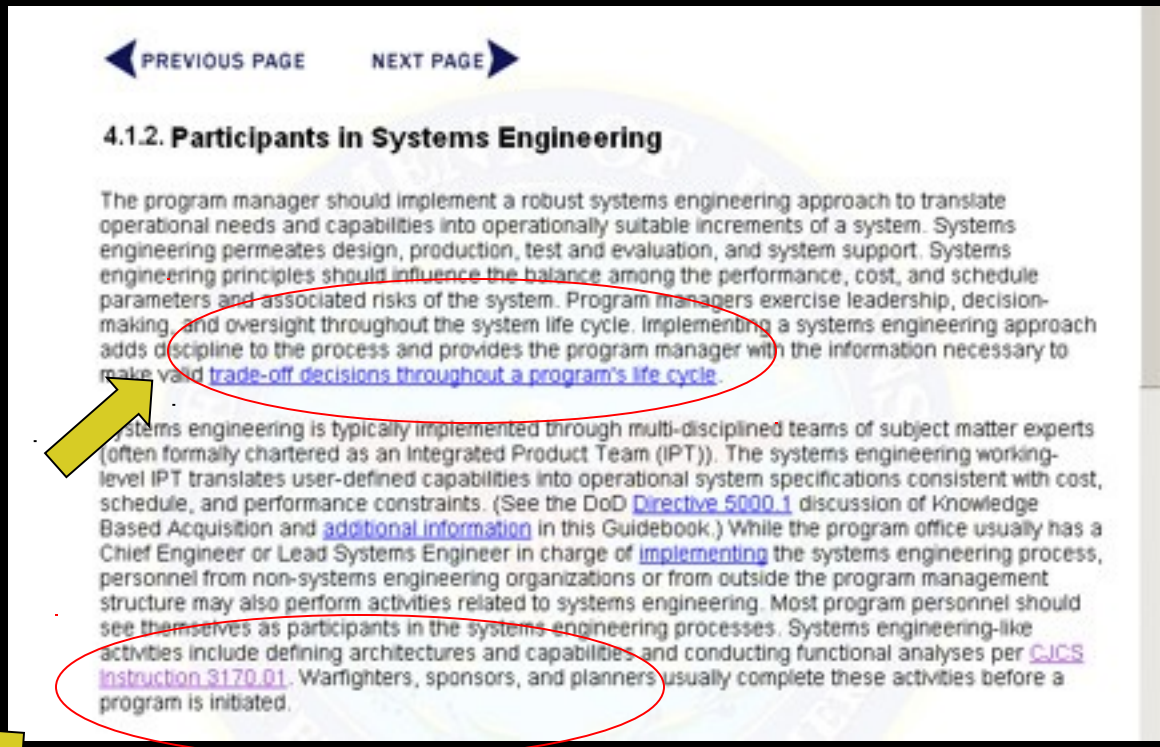


- When navigating through the chapters, notice that the corresponding left navigation item is highlighted in red

This provides an easy visual way to see where you are within the document

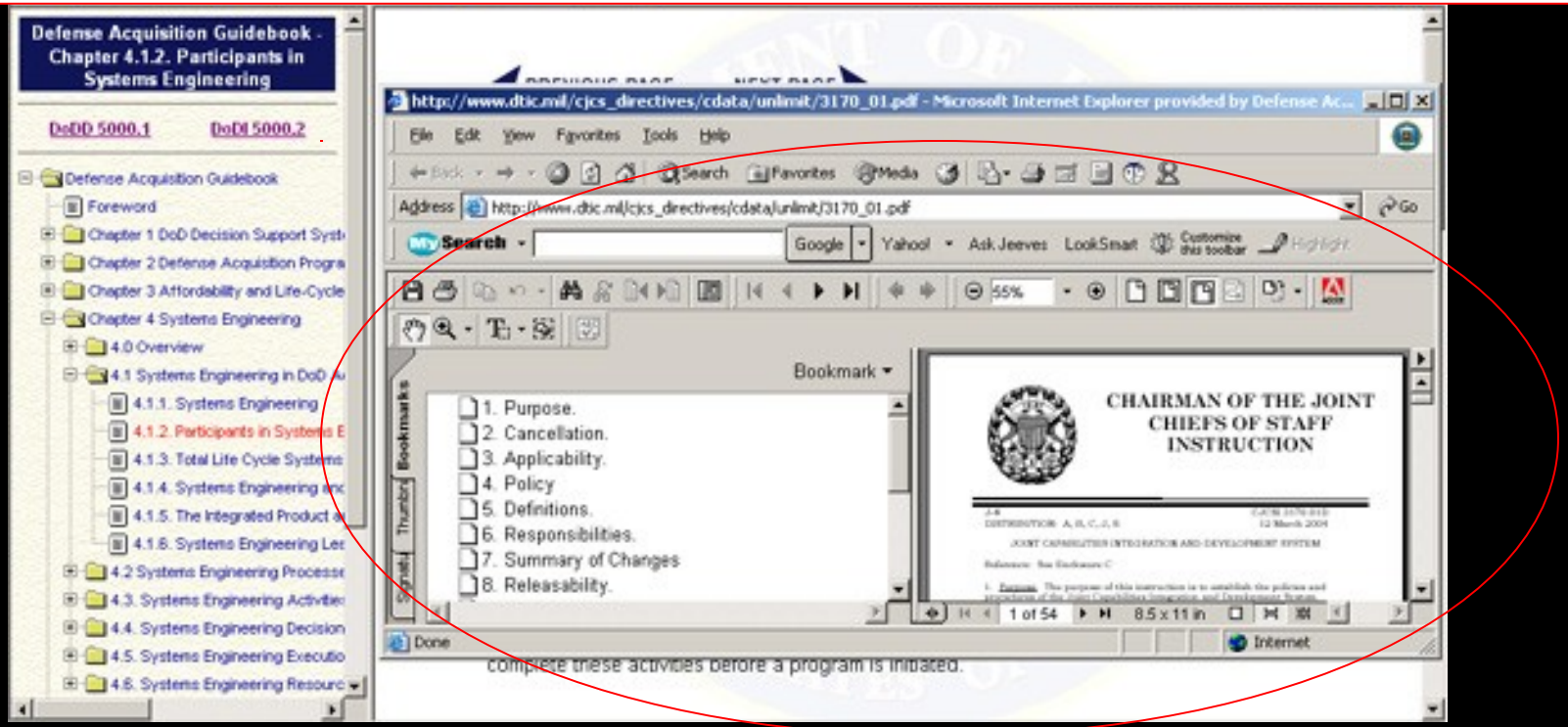
Guidebook Document View: Internal & External Links

- Links are highlighted and underlined in light blue "hypertext" similar to what you would see on any website
- There are two types of links, those internal to the Guidebook which open in the main frame…
- and those that go to external websites in a new browser window


PREVIOUS PAGE
NEXT PAGE
4.1.2. Participants in Systems Engineering
The program manager should implement a robust systems engineering approach to translate operational needs and capabilities into operationally suitable increments of a system. Systems engineering permeates design, production, test and evaluation, and system support. Systems engineering principles should influence the balance among the performance, cost, and schedule parameters and associated risks of the system. Program managers exercise leadership, decision-making, and oversight throughout the system life cycle. Implementing a systems engineering approach adds discipline to the process and provides the program manager with the information necessary to make valid trade-off decisions throughout a program's life cycle.
Systems engineering is typically implemented through multi-disciplined teams of subject matter experts (often formally chartered as an Integrated Product Team (IPT)). The systems engineering working-level IPT translates user-defined capabilities into operational system specifications consistent with cost, schedule, and performance constraints. (See the DoD Directive 5000.1 discussion of Knowledge Based Acquisition and additional information in this Guidebook.) While the program office usually has a Chief Engineer or Lead Systems Engineer in charge of implementing the systems engineering process, personnel from non-systems engineering organizations or from outside the program management structure may also perform activities related to systems engineering. Most program personnel should see themselves as participants in the systems engineering processes. Systems engineering-like activities include defining architectures and capabilities and conducting functional analyses per CJCS Instruction 3170.01. Warfighters, sponsors, and planners usually complete these activities before a program is initiated.

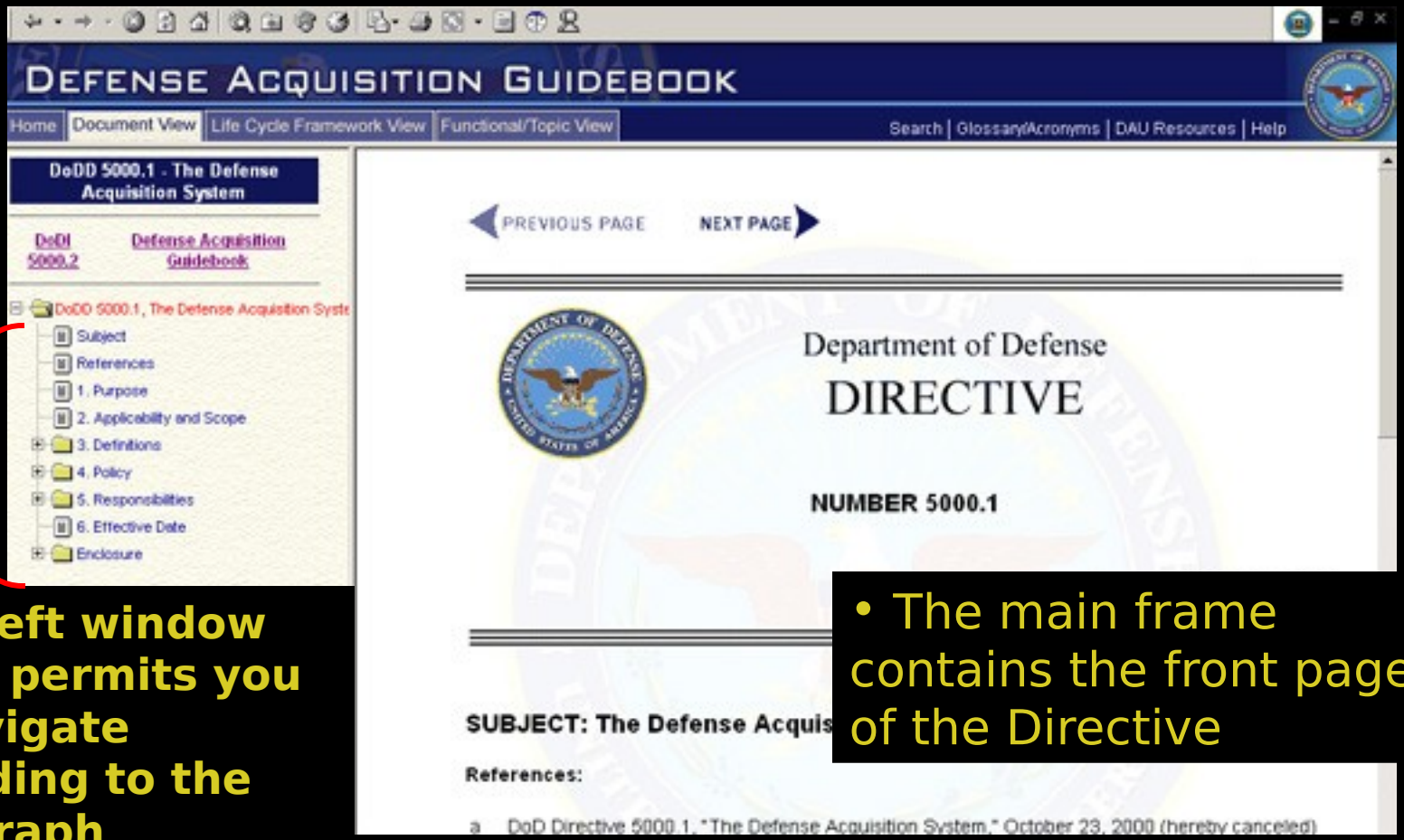
Guidebook Document View: External Links Display

When you select an external link, it will open in a new browser window, which can be expanded to full view. When you close that window you will return to the Guidebook page you were on previously.



Navigating the Acquisition Policy Documents

Focus on DoDD 5000.1



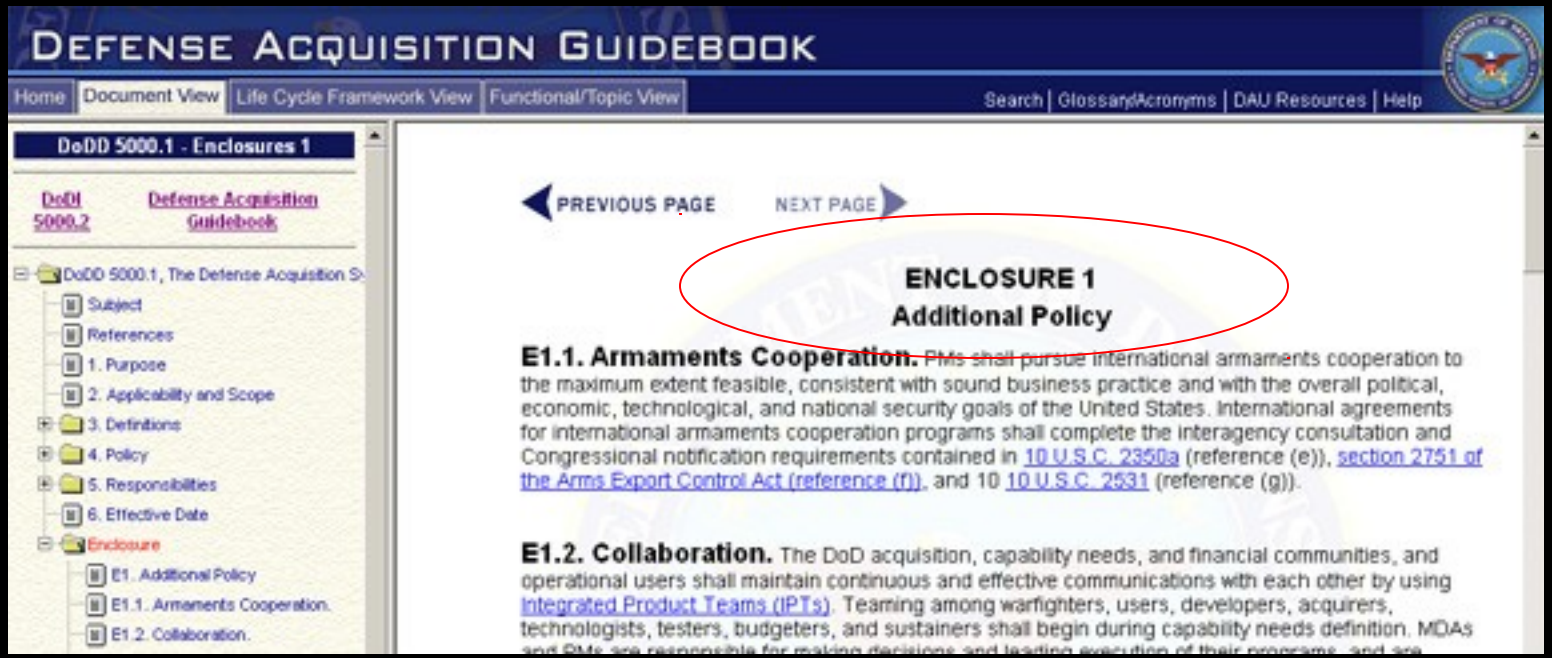
•The left window frame permits you to navigate according to the paragraph structure in the Directive

• The main frame contains the front page of the Directive

Navigating the DoD Policy Documents

Enclosure

- Under Enclosure 1 you can access a listing of the 29 policy statements that are contained within DoD Directive 5000.1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2. Applicability and Scope
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Enclosure
E1. Additional Policy
E1.1. Armaments Cooperation.
E1.2. Collaboration.
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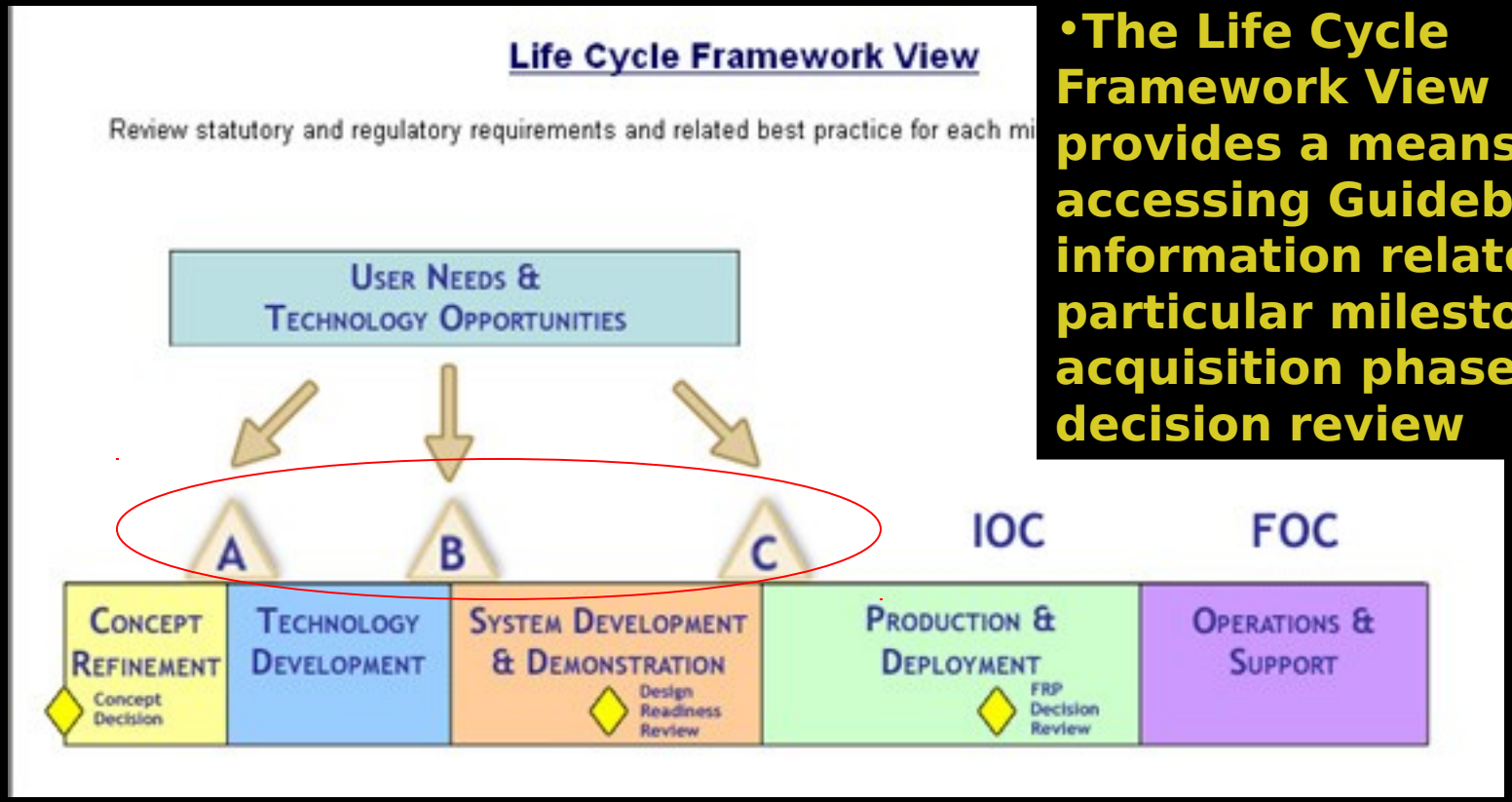
ENCLOSURE 1
Additional Policy
E1.1. Armaments Cooperation. PMs shall pursue international armaments cooperation to the maximum extent feasible, consistent with sound business practice and with the overall political, economic, technological, and national security goals of the United States. International agreements for international armaments cooperation programs shall complete the interagency consultation and Congressional notification requirements contained in 10 U.S.C. 2350a (reference (e)), section 2751 of the Arms Export Control Act (reference (f)), and 10 10 U.S.C. 2531 (reference (g)).
E1.2. Collaboration. The DoD acquisition, capability needs, and financial communities, and operational users shall maintain continuous and effective communications with each other by using Integrated Product Teams (IPTs). Teaming among warfighters, users, developers, acquirers, technologists, testers, budgeters, and sustainers shall begin during capability needs definition. MDAs

Life Cycle Framework View

Introduction

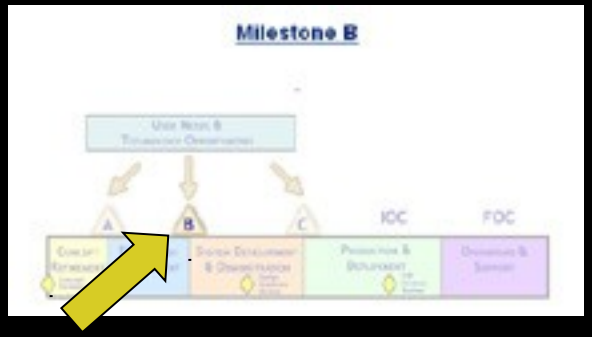


- **The Life Cycle Framework View provides a means of accessing Guidebook information related to particular milestone, acquisition phase, or decision review**

Life Cycle Framework View

Milestone Decision Information

- Click on a Milestone in the graphic (shown right)
- **For each Milestone you'll find tables that list all statutory and regulatory requirements.**
- **And allows you to link to the Guidebook information directly associated with the information requirement**



STATUTORY INFORMATION REQUIREMENTS

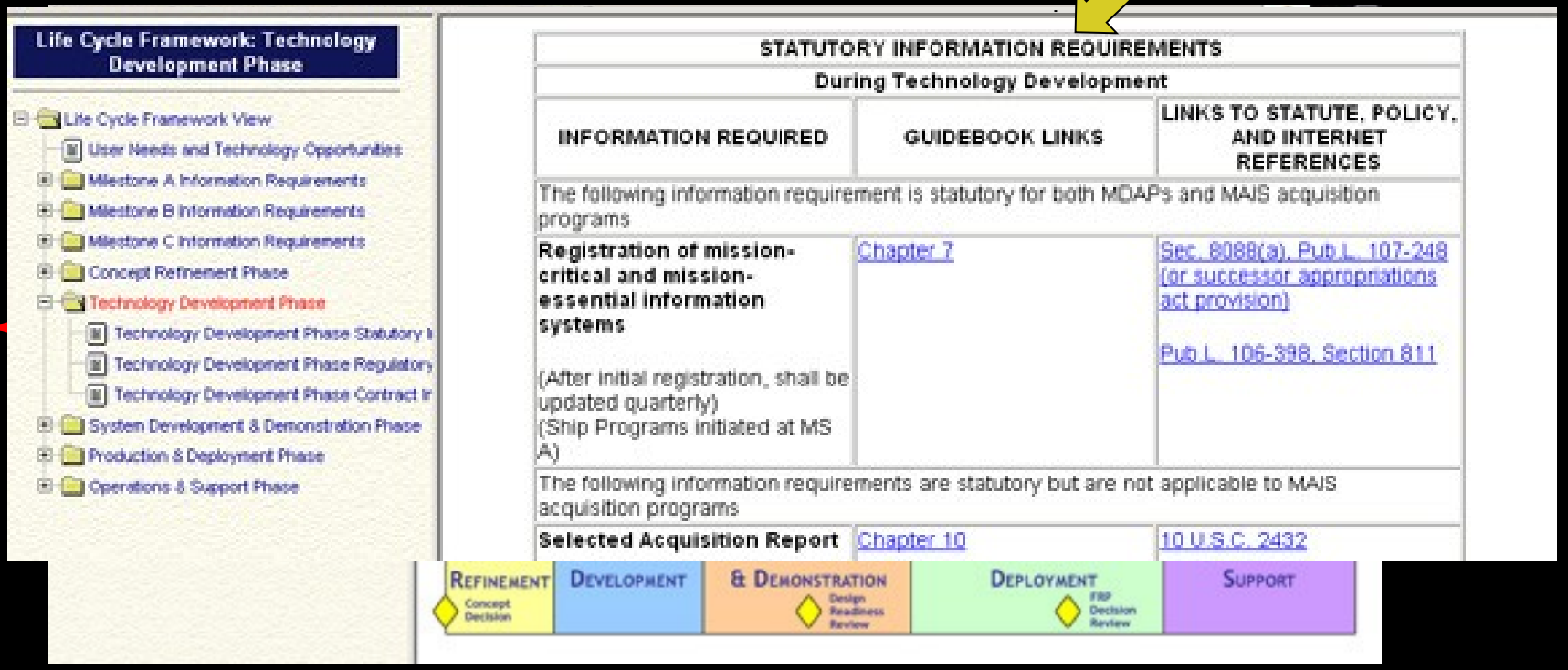
Required for Milestone B

INFORMATION REQUIRED	GUIDEBOOK LINKS	LINKS TO STATUTE, POLICY, AND INTERNET REFERENCES
The following information requirements are statutory for both MDAPs and MAIS acquisition programs		
Consideration of Technology Issues	Chapter 2	10 U.S.C. 2366
Market Research	Chapter 2	10 U.S.C. 2377 15 U.S.C. 644(p)(2)
CCA Compliance (All IT–including NSS) (Table 5A.T1.)	Chapter 7	40 U.S.C. Subtitle III Sec. 11101, Pub L. 107-248 (or successor appropriations act provision)
Registration of mission-critical and mission-essential information systems (if Program Initiation)	Chapter 7	Sec. 8088(a), Pub L. 107-248 (or successor appropriations act provision) Pub L. 106-398, Section 811
Benefit Analysis and Determination (applicable to bundled acquisitions) (part of acquisition strategy)	Chapter 2	15 U.S.C. 644(e)
Programmatic Environment Safety and Occupational Health Evaluation (PESHE) (including National Environmental Policy Act (NEPA) Compliance Schedule)	Chapter 4	42 U.S.C. 4321
Spectrum Certification Compliance (DD Form 1494) (applicable to all systems/equipment that require utilization of the electromagnetic spectrum)	Chapter 7	47 U.S.C. 305 Pub. L. 102-538, 104 47 U.S.C. 901-904

Life Cycle Framework View

Acquisition Phase View

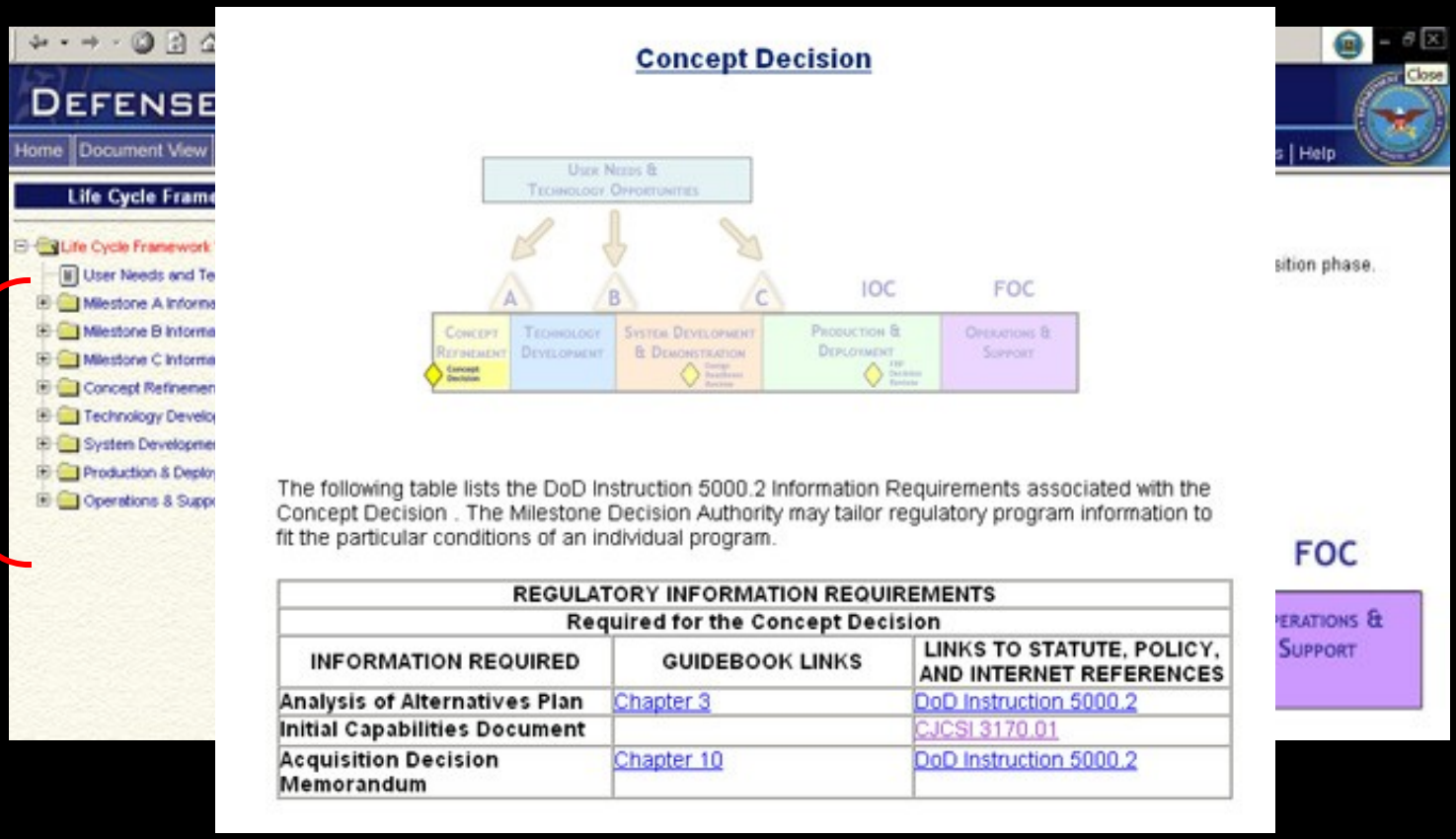
- Acquisition Phase View allows you to access the statutory and regulatory information requirements relative to that phase
- Clicking on the phase titles will take you to Statutory, Regulatory and Contract Reporting Requirements for those phases


Life Cycle Framework: Technology Development Phase
Life Cycle Framework View
User Needs and Technology Opportunities
Milestone A Information Requirements
Milestone B Information Requirements
Milestone C Information Requirements
Concept Refinement Phase
Technology Development Phase
Technology Development Phase Statutory I
Technology Development Phase Regulatory
Technology Development Phase Contract Ir
System Development & Demonstration Phase
Production & Deployment Phase
Operations & Support Phase
STATUTORY INFORMATION REQUIREMENTS
During Technology Development
INFORMATION REQUIRED
GUIDEBOOK LINKS
LINKS TO STATUTE, POLICY, AND INTERNET REFERENCES
The following information requirement is statutory for both MDAPs and MAIS acquisition programs
Registration of mission-critical and mission-essential information systems
(After initial registration, shall be updated quarterly)
(Ship Programs initiated at MS A)
Chapter 7
Sec. 8088(a), Pub L. 107-248 (or successor appropriations act provision)
Pub L. 106-398, Section 811
The following information requirements are statutory but are not applicable to MAIS acquisition programs
Selected Acquisition Report
Chapter 10
10 U.S.C. 2432
Refinement
Concept Decision
Development
& Demonstration
Design Readiness Review
Deployment
FRP Decision Review
Support

Life Cycle Framework View

Decision Reviews

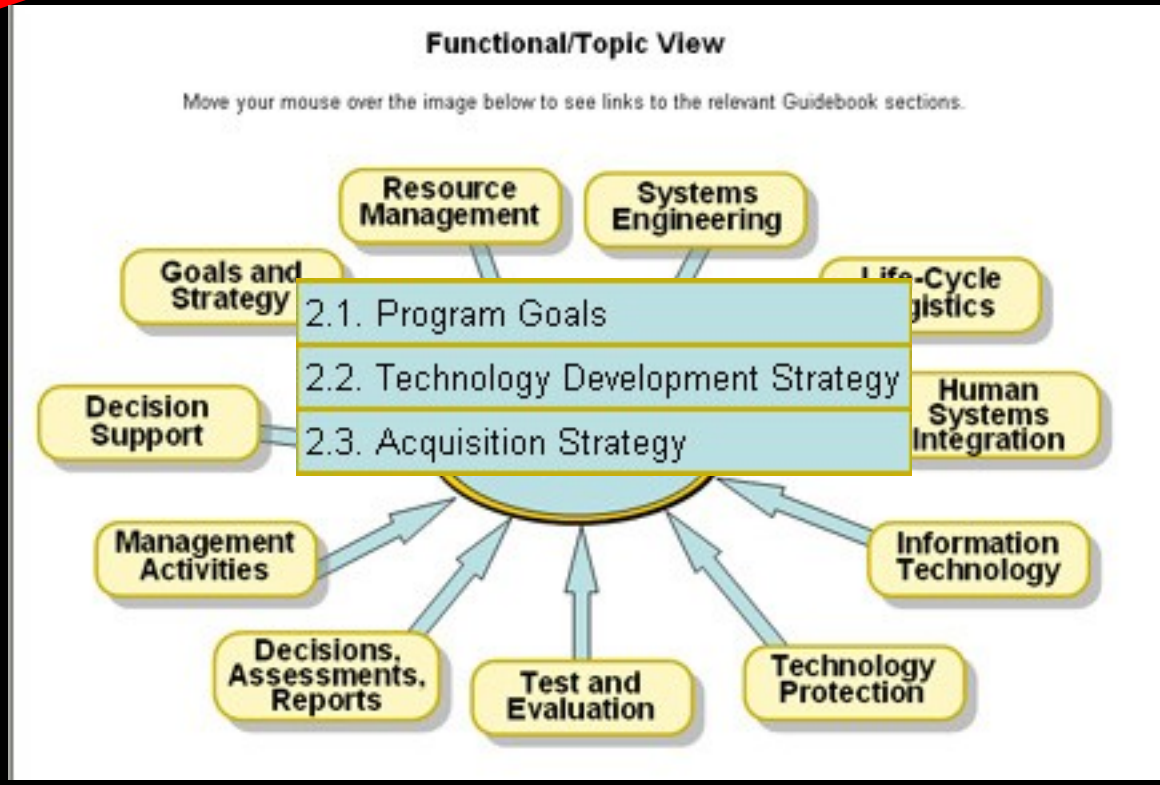
Similar to the other framework views, clicking on the Decision Review Diamonds will allow you to access the requirements for those reviews.



Functional/Topic View

View information from the perspective of specific functional disciplines

- By moving the cursor over each functional topic on the graphic, you will see a menu of subjects related to that particular functional area



Functional/Topic View

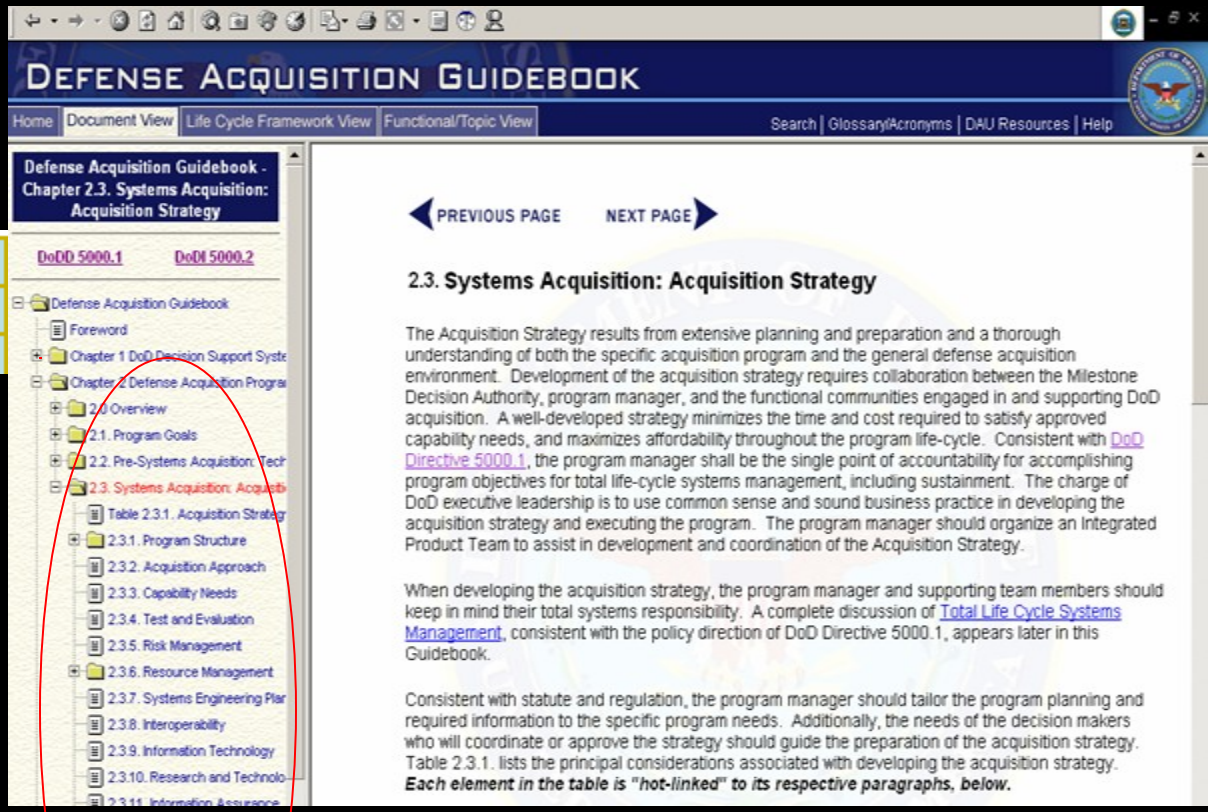
Navigating between views

Once you have clicked on the subject area and are taken there in the Guidebook

2.1. Program Goals
2.2. Technology Development Strategy
2.3. Acquisition Strategy

you can either navigate using the Document View left

you can click the Functional/Topic View tab to return to the main Functional/Topic View screen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2.2. Pre-Systems Acquisition: Tech
2.3. Systems Acquisition: Acquisti
Table 2.3.1. Acquisition Strateg
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2.3.2. Acquisition Approach
2.3.3. Capability Needs
2.3.4. Test and Evaluation
2.3.5. Risk Management
2.3.6. Resource Management
2.3.7. Systems Engineering Plar
2.3.8. Interoperability
2.3.9. Information Technology
2.3.10. Research and Technolo
2.3.11. Information Assurance
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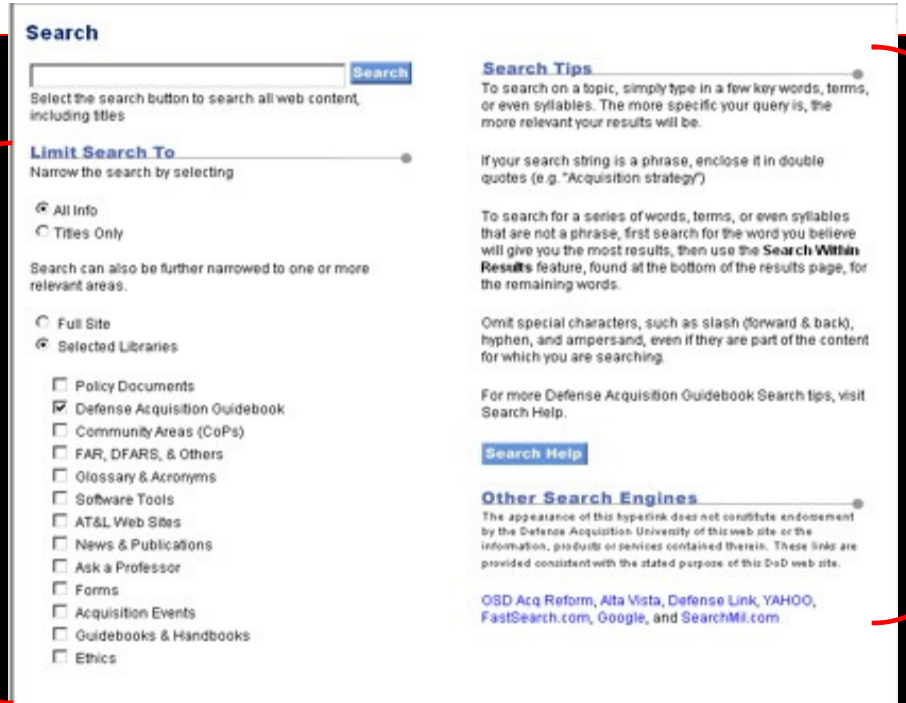
2.3. Systems Acquisition: Acquisition Strategy
The Acquisition Strategy results from extensive planning and preparation and a thorough understanding of both the specific acquisition program and the general defense acquisition environment. Development of the acquisition strategy requires collaboration between the Milestone Decision Authority, program manager, and the functional communities engaged in and supporting DoD acquisition. A well-developed strategy minimizes the time and cost required to satisfy approved capability needs, and maximizes affordability throughout the program life-cycle. Consistent with DoD Directive 5000.1, the program manager shall be the single point of accountability for accomplishing program objectives for total life-cycle systems management, including sustainment. The charge of DoD executive leadership is to use common sense and sound business practice in developing the acquisition strategy and executing the program. The program manager should organize an Integrated Product Team to assist in development and coordination of the Acquisition Strategy.
When developing the acquisition strategy, the program manager and supporting team members should keep in mind their total systems responsibility. A complete discussion of Total Life Cycle Systems Management, consistent with the policy direction of DoD Directive 5000.1, appears later in this Guidebook.
Consistent with statute and regulation, the program manager should tailor the program planning and required information to the specific program needs. Additionally, the needs of the decision makers who will coordinate or approve the strategy should guide the preparation of the acquisition strategy. Table 2.3.1. lists the principal considerations associated with developing the acquisition strategy.
Each element in the table is "hot-linked" to its respective paragraphs, below.

Searching Guidebook

The Search function allows you to search for information within the Guidebook and expand your search options. The default search function gives you results from DoD Directive 5000.1, DoD Instruction 5000.2, and the Defense Acquisition Guidebook…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Search
Select the search button to search all web content, including titles
Limit Search To
Narrow the search by selecting
All Info
Titles Only
Search can also be further narrowed to one or more relevant areas.
Full Site
Selected Libraries
Policy Documents
Defense Acquisition Guidebook
Community Areas (CoPs)
FAR, DFARS, & Others
Glossary & Acronyms
Software Tools
AT&L Web Sites
News & Publications
Ask a Professor
Forms
Acquisition Events
Guidebooks & Handbooks
Ethics
Search Tips
To search on a topic, simply type in a few key words, terms, or even syllables. The more specific your query is, the more relevant your results will be.
If your search string is a phrase, enclose it in double quotes (e.g. "Acquisition strategy")
To search for a series of words, terms, or even syllables that are not a phrase, first search for the word you believe will give you the most results, then use the Search Within Results feature, found at the bottom of the results page, for the remaining words.
Omit special characters, such as slash (forward & back), hyphen, and ampersand, even if they are part of the content for which you are searching.
For more Defense Acquisition Guidebook Search tips, visit Search Help.
Search Help
Other Search Engines
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OSD Acq Reform, Alta Vista, Defense Link, YAHOO, FastSearch.com, Google, and SearchMil.com

defaul

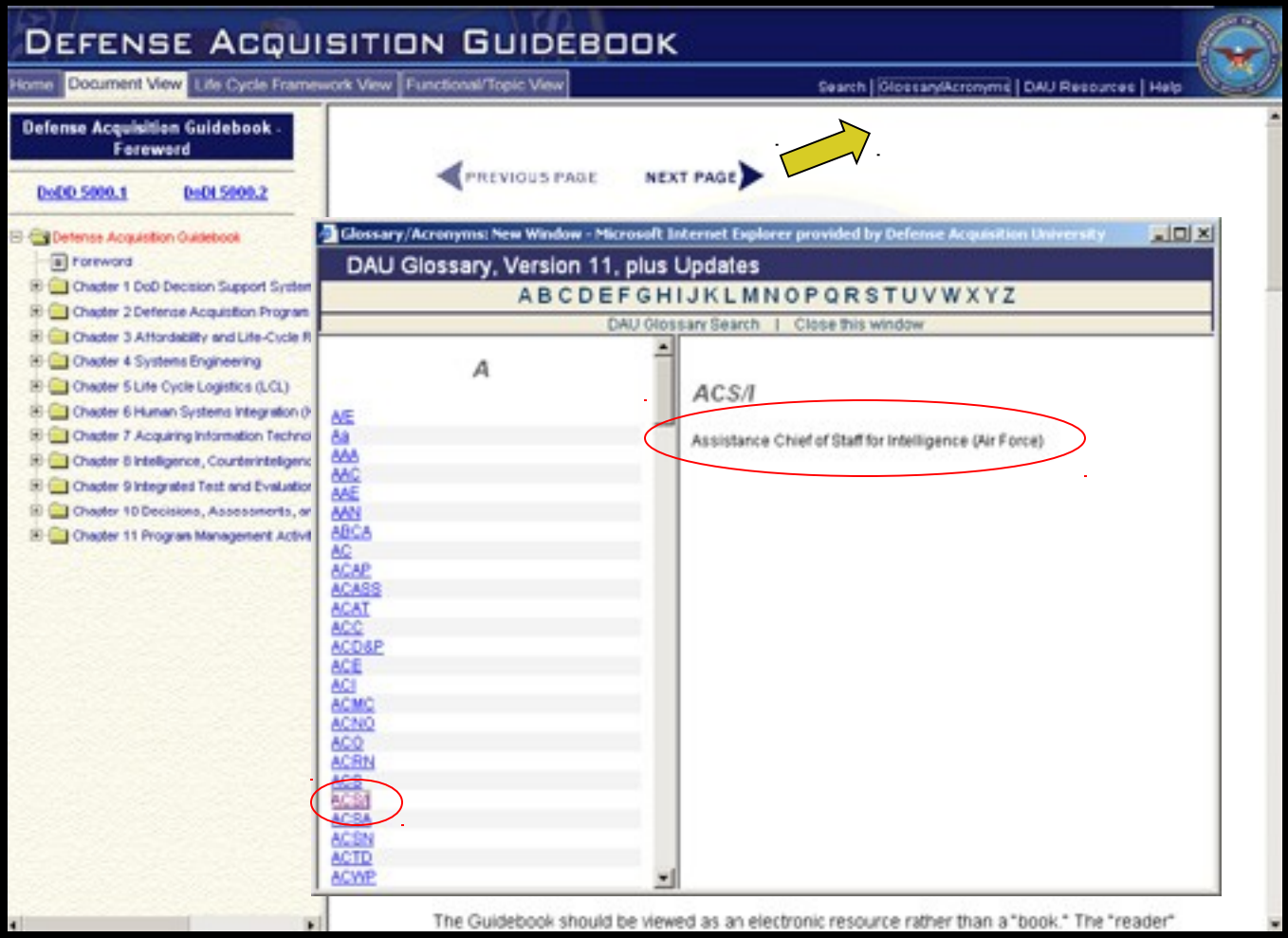
Or you can target your search by adding additional criteria

Additional Search features and help are also provided on this page

Glossary & Acronyms

When you click on the Glossary tab from the left navigation bar, the Glossary & Acronyms function will open in a new window in front of the

When an acronym is clicked, it is spelled out in the right frame.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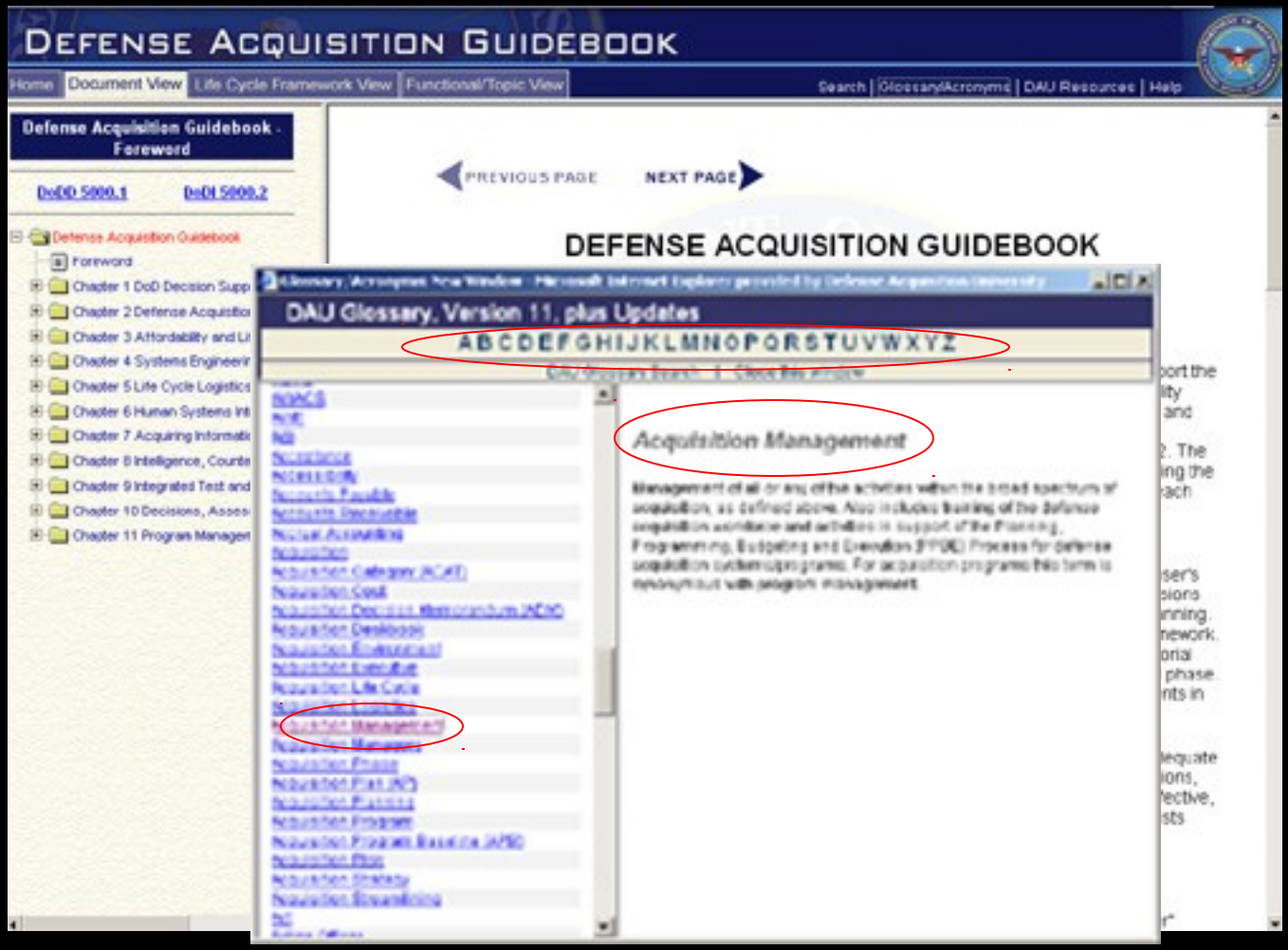
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
DAU Glossary Search | Close this window
A
ACS/I
Assistance Chief of Staff for Intelligence (Air Force)
The Guidebook should be viewed as an electronic resource rather than a "book." The "reader"

Glossary & Acronyms

- Similarly, Glossary items provide specific definitions for each term.
- You may navigate the list by clicking on any letter of the alphabet.


DEFENSE ACQUISITION GUIDEBOOK
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Defense Acquisition Guidebook - Foreword
DoDD 5000.1
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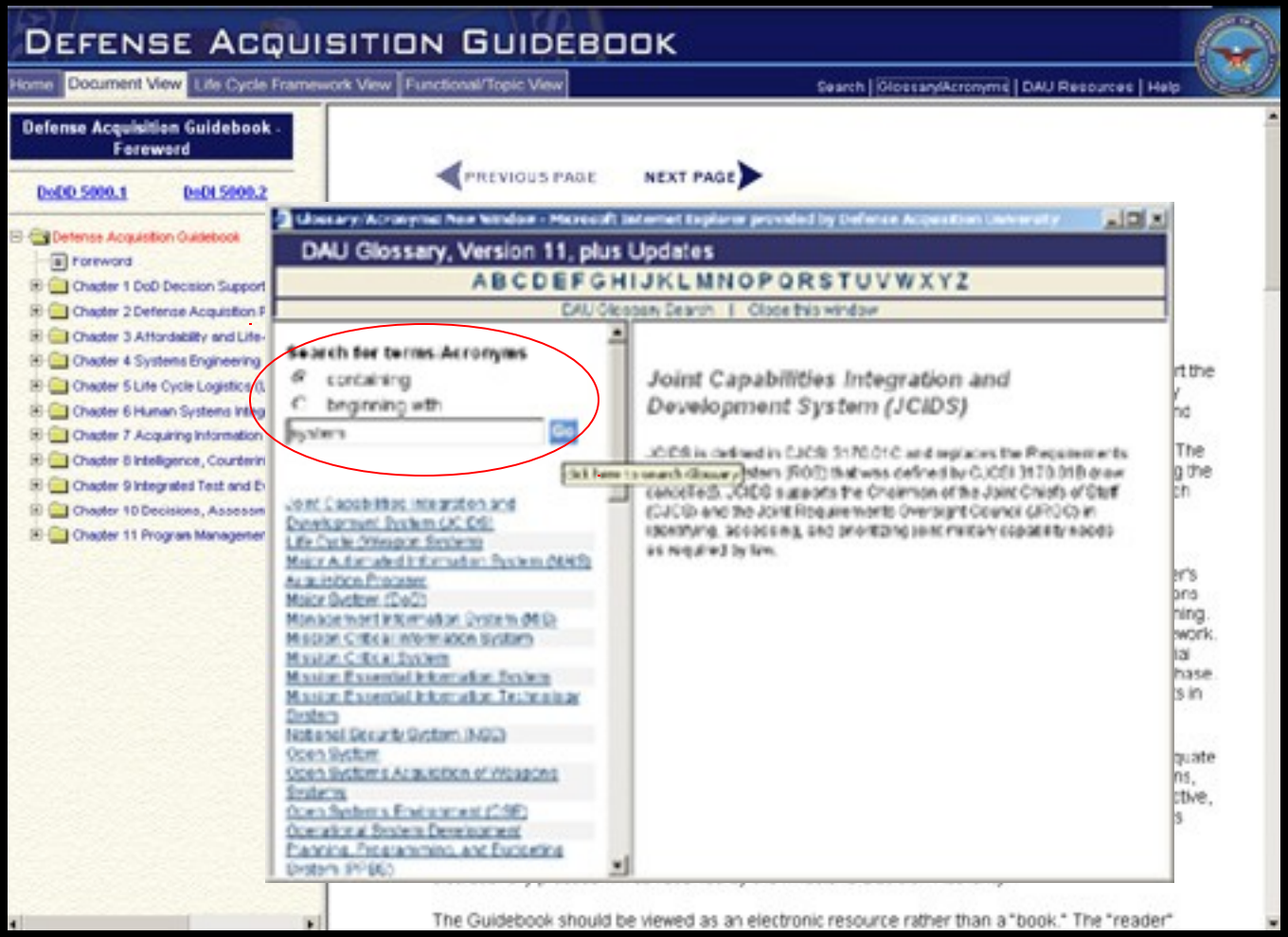
DEFENSE ACQUISITION GUIDEBOOK
DAU Glossary, Version 11, plus Updates
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Acquisition Management

Glossary & Acronyms

- You may also search for acronyms or terms that either contain or begin with specified keywords.
- When you are through, you may close the window to return to the Defense Acquisition Guidebook.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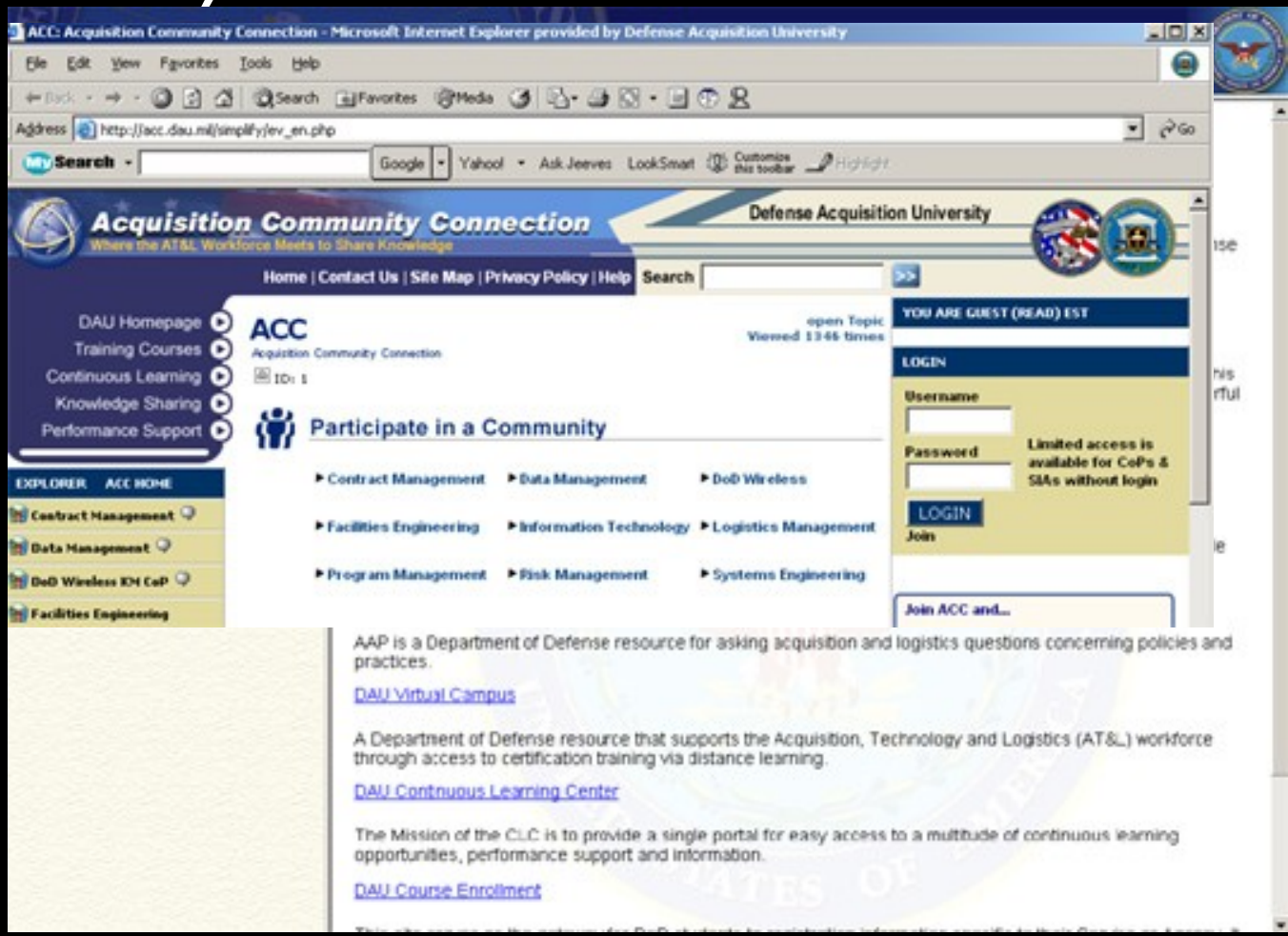
DAU Glossary, Version 11, plus Updates
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Search for terms Acronyms
containing
beginning with
Joint Capabilities Integration and Development System (JCIDS)
The Guidebook should be viewed as an electronic resource rather than a "book." The "reader"

Defense Acquisition University (DAU) Resources

- Here you will find a listing of additional DAU resources and related links that can be quickly accessed.
- Clicking on one of these (ACC for example) will open the targeted site in a new window.


ACC: Acquisition Community Connection - Microsoft Internet Explorer provided by Defense Acquisition University
Acquisition Community Connection
Where the AT&L Workforce Meets to Share Knowledge
Defense Acquisition University
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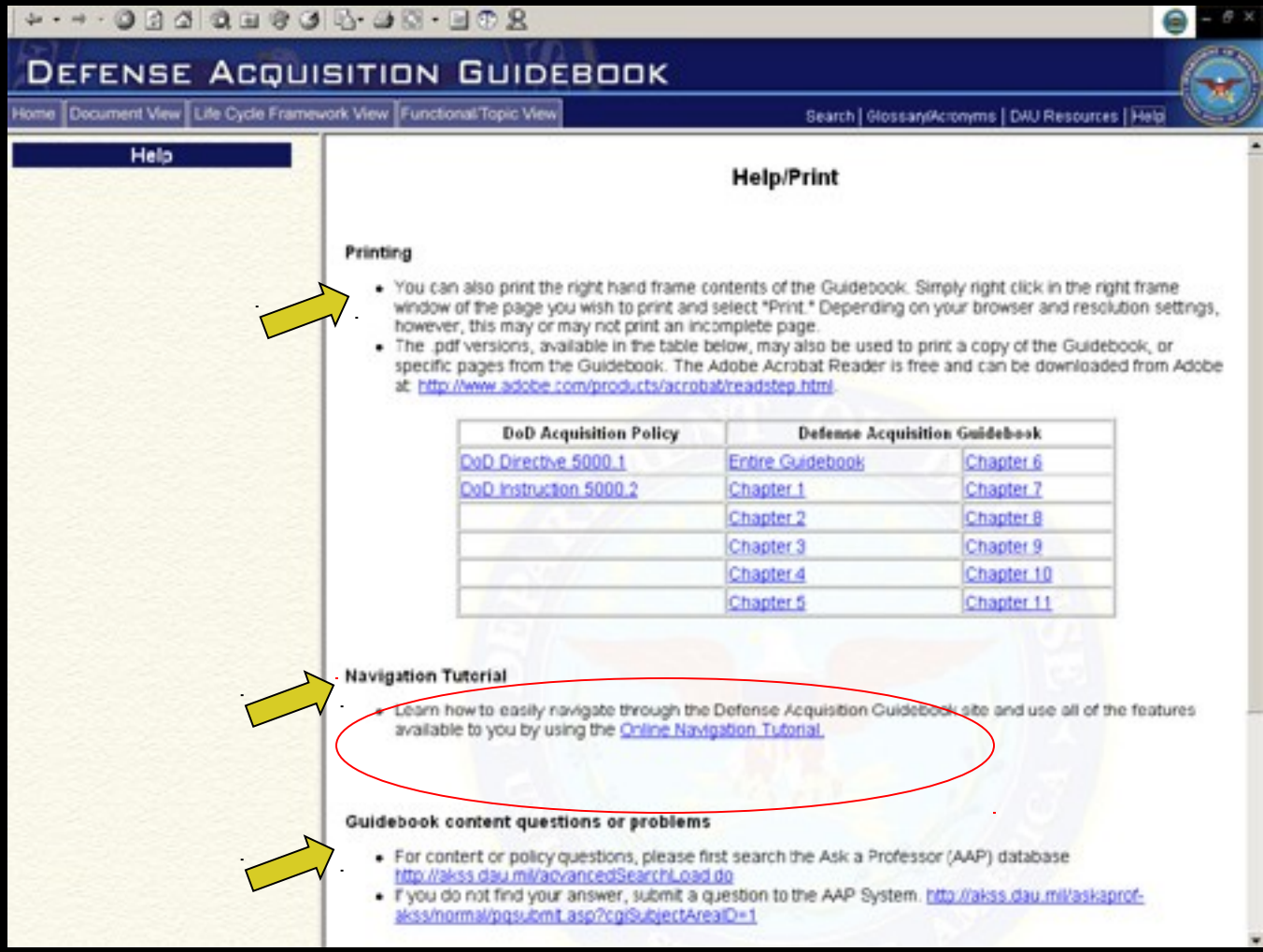
Search
DAU Homepage
Training Courses
Continuous Learning
Knowledge Sharing
Performance Support
ACC
Acquisition Community Connection
Participate in a Community
Contract Management
Data Management
DoD Wireless
Facilities Engineering
Information Technology
Logistics Management
Program Management
Risk Management
Systems Engineering
LOGIN
Username
Password
LOGIN
Join
Limited access is available for CoPs & SIAs without login
AAP is a Department of Defense resource for asking acquisition and logistics questions concerning policies and practices.
DAU Virtual Campus
A Department of Defense resource that supports the Acquisition, Technology and Logistics (AT&L) workforce through access to certification training via distance learning.
DAU Continuous Learning Center
The Mission of the CLC is to provide a single portal for easy access to a multitude of continuous learning opportunities, performance support and information.
DAU Course Enrollment

Help

Help Page provides information on:

- Printing,
- Tutorial
- Frequently Asked Questions,
- Submitting content on Content Questions, or
- Submitting content on Technical Questions.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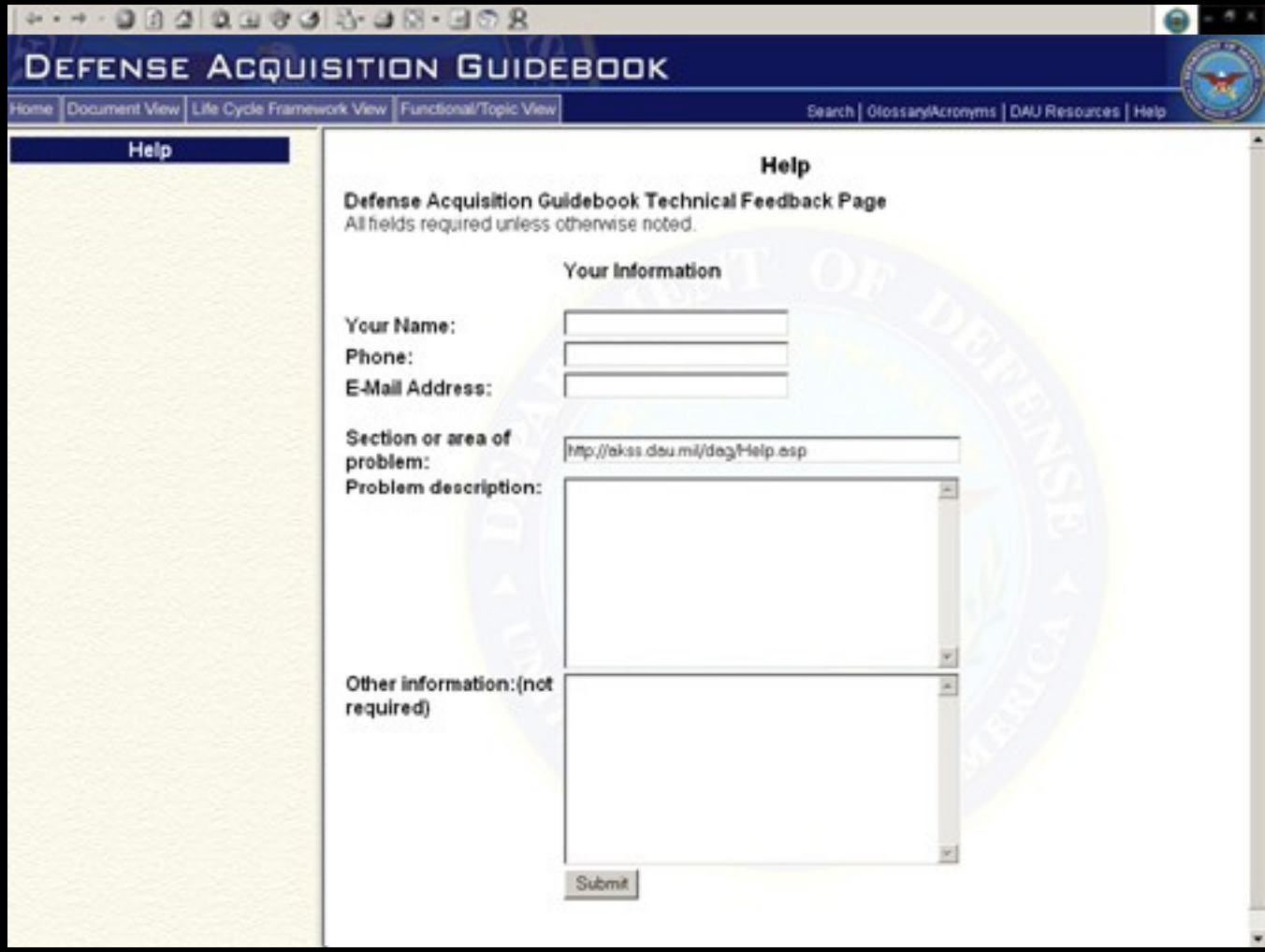
Search | Glossary/Acronyms | DAU Resources | Help
Help
Help/Print
Printing
You can also print the right hand frame contents of the Guidebook. Simply right click in the right frame window of the page you wish to print and select "Print." Depending on your browser and resolution settings, however, this may or may not print an incomplete page.
The .pdf versions, available in the table below, may also be used to print a copy of the Guidebook, or specific pages from the Guidebook. The Adobe Acrobat Reader is free and can be downloaded from Adobe at: http://www.adobe.com/products/acrobat/readstep.html.
DoD Acquisition Policy
Defense Acquisition Guidebook
DoD Directive 5000.1
Entire Guidebook
Chapter 6
DoD Instruction 5000.2
Chapter 1
Chapter 7
Chapter 2
Chapter 8
Chapter 3
Chapter 9
Chapter 4
Chapter 10
Chapter 5
Chapter 11
Navigation Tutorial
Learn how to easily navigate through the Defense Acquisition Guidebook site and use all of the features available to you by using the Online Navigation Tutorial.
Guidebook content questions or problems
For content or policy questions, please first search the Ask a Professor (AAP) database http://akss.dau.mil/advancedSearchLoad.do
If you do not find your answer, submit a question to the AAP System. http://akss.dau.mil/asksprof-akss/normal/pqsubmit.asp?cgiSubjectAreaID=1

Help

Feedback

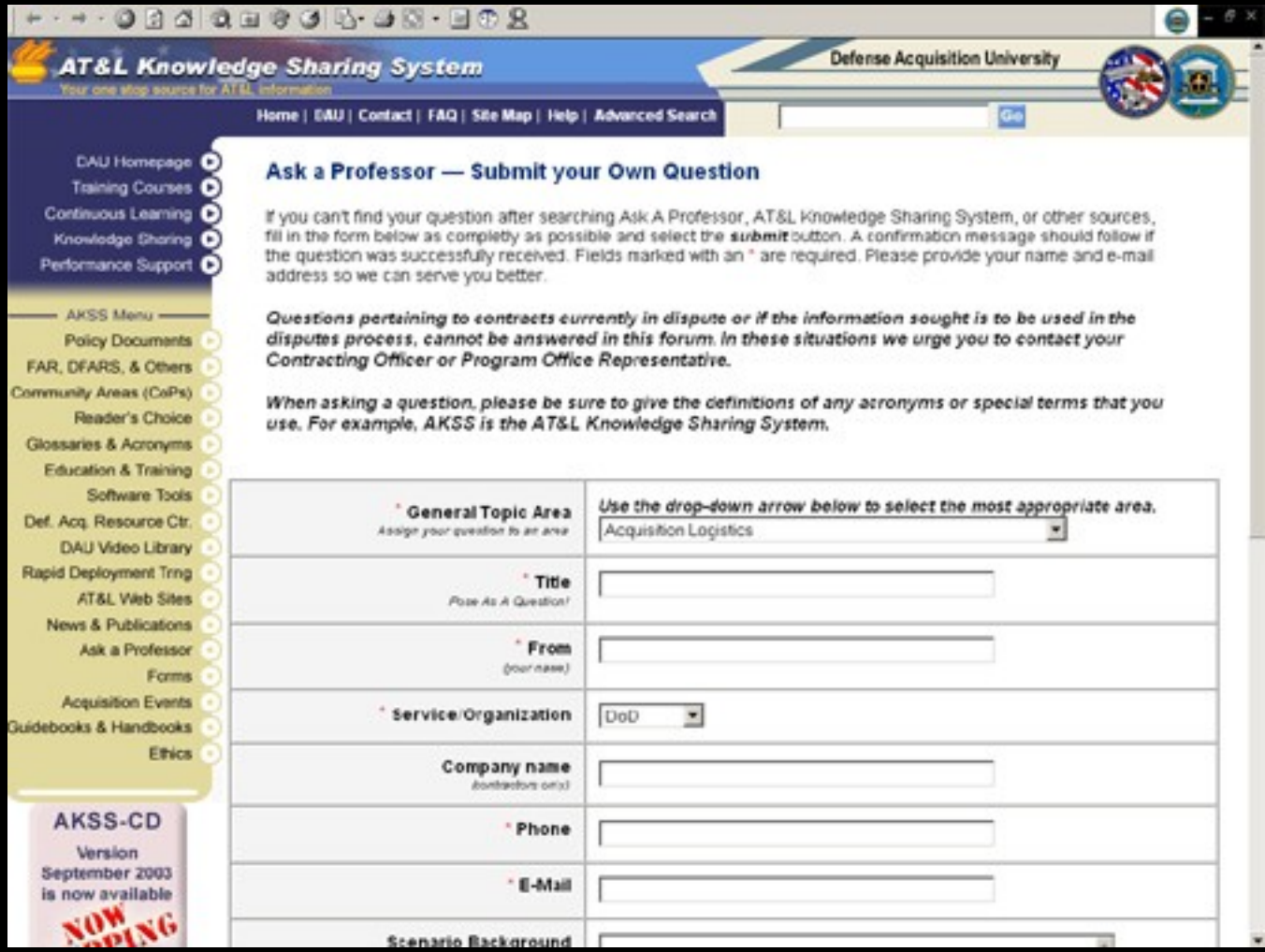
- The Help Page also includes the Feedback Form. Use the form to submit recommendations on content, suggestions for improving the website, or technical questions to the DAU Help Desk
- Just complete the fields and click the Submit



Help

Ask a Professor

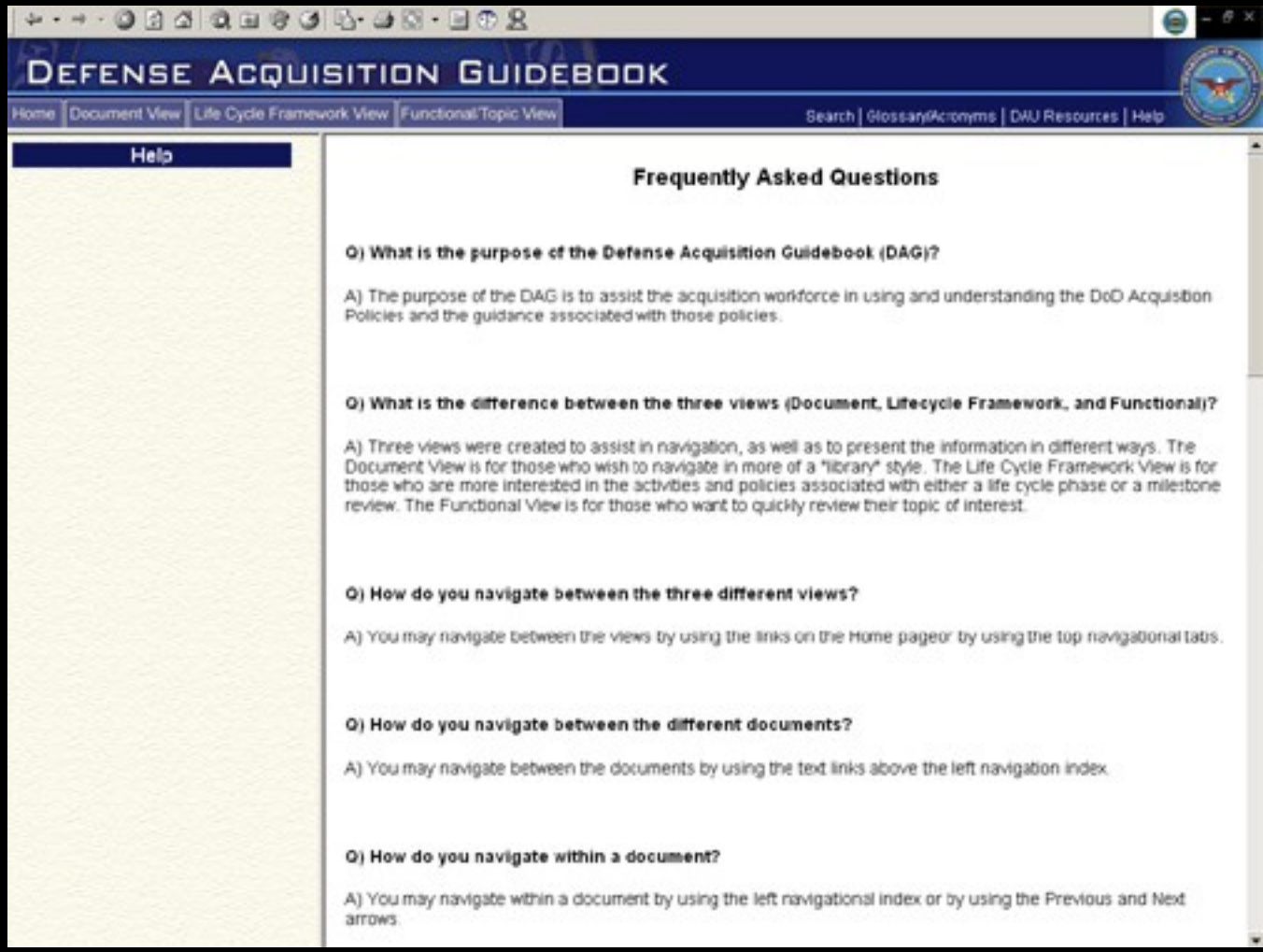
- The Help Page also allows you to submit a content question to Ask a Professor via the question form
- Click on the link to the Ask a Professor System and
- Just complete the fields and click the Submit button


AT&L Knowledge Sharing System
Your one stop source for AT&L information
Defense Acquisition University
Home | DAU | Contact | FAQ | Site Map | Help | Advanced Search
Go
DAU Homepage
Training Courses
Continuous Learning
Knowledge Sharing
Performance Support
AKSS Menu
Policy Documents
FAR, DFARS, & Others
Community Areas (CoPs)
Reader's Choice
Glossaries & Acronyms
Education & Training
Software Tools
Def. Acq. Resource Ctr.
DAU Video Library
Rapid Deployment Trng
AT&L Web Sites
News & Publications
Ask a Professor
Forms
Acquisition Events
Guidebooks & Handbooks
Ethics
AKSS-CD
Version
September 2003
is now available
Ask a Professor — Submit your Own Question
If you can't find your question after searching Ask A Professor, AT&L Knowledge Sharing System, or other sources, fill in the form below as completly as possible and select the submit button. A confirmation message should follow if the question was successfully received. Fields marked with an * are required. Please provide your name and e-mail address so we can serve you better.
Questions pertaining to contracts currently in dispute or if the information sought is to be used in the disputes process, cannot be answered in this forum. In these situations we urge you to contact your Contracting Officer or Program Office Representative.
When asking a question, please be sure to give the definitions of any acronyms or special terms that you use. For example, AKSS is the AT&L Knowledge Sharing System.
* General Topic Area
Assign your question to an area
Use the drop-down arrow below to select the most appropriate area.
Acquisition Logistics
* Title
Pose As A Question!
* From
(your name)
* Service/Organization
DoD
Company name
(contractors only)
* Phone
* E-Mail
Scenario Background

Help

Frequently asked questions

- The Help Page also includes some frequently asked user questions.
- Click on the link to the FAQ page from the Help page menu, and
- A list of FAQs will appear for review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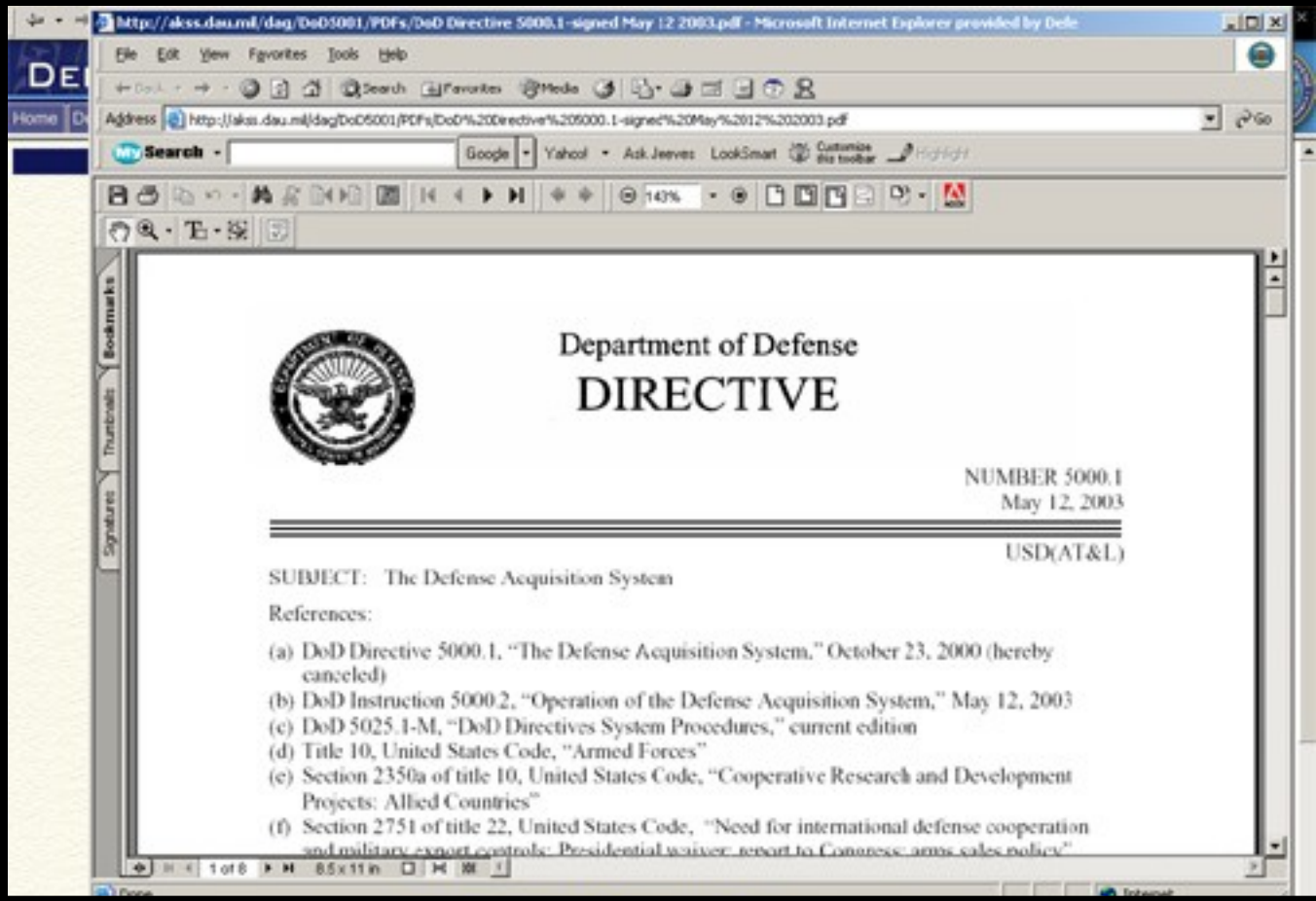
Help
Frequently Asked Questions
Q) What is the purpose of the Defense Acquisition Guidebook (DAG)?
A) The purpose of the DAG is to assist the acquisition workforce in using and understanding the DoD Acquisition Policies and the guidance associated with those policies.
Q) What is the difference between the three views (Document, Lifecycle Framework, and Functional)?
A) Three views were created to assist in navigation, as well as to present the information in different ways. The Document View is for those who wish to navigate in more of a "library" style. The Life Cycle Framework View is for those who are more interested in the activities and policies associated with either a life cycle phase or a milestone review. The Functional View is for those who want to quickly review their topic of interest.
Q) How do you navigate between the three different views?
A) You may navigate between the views by using the links on the Home page or by using the top navigational tabs.
Q) How do you navigate between the different documents?
A) You may navigate between the documents by using the text links above the left navigation index.
Q) How do you navigate within a document?
A) You may navigate within a document by using the left navigational index or by using the Previous and Next arrows.

Help

Printing

- The Help Page also provides PDF files suitable for printing a page, a section, or the entire Guidebook.


Department of Defense
DIRECTIVE
NUMBER 5000.1
May 12, 2003
USD(AT&L)
SUBJECT: The Defense Acquisition System
References:
(a) DoD Directive 5000.1, "The Defense Acquisition System," October 23, 2000 (hereby canceled)
(b) DoD Instruction 5000.2, "Operation of the Defense Acquisition System," May 12, 2003
(c) DoD 5025.1-M, "DoD Directives System Procedures," current edition
(d) Title 10, United States Code, "Armed Forces"
(e) Section 2350a of title 10, United States Code, "Cooperative Research and Development Projects: Allied Countries"
(f) Section 2751 of title 22, United States Code, "Need for international defense cooperation

- To access, open the PDF document by clicking on a desired file, select *Print*, select the printer, pages to be printed, and other options, then print. You can also do a screen print of content. Click mouse in the right content frame, then click *File/Print* and options from your Browser as before.

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Or you can use the Feedback Form on the Guidebook's Help Page

Or, click here to return to the Guidebook Homepage